

## **Minutes of Leesburg Township Regular Meeting Monday, May 3, 2021**

The Trustees of Leesburg Township met in a regular session.

Members present: Chairman Jeff Robinson, Vice-Chairman Kevin Dotson, Bill Lowe and Fiscal Officer Mellisa Weigand.

Others in attendance: Chief Cook, Ben Laird, Dave Cook, Evan Jamison, Casey Rausch & Deputy Rocklin

Jeff Robinson called the meeting to order at 7:30 p.m. The trustees reviewed the April 5, 2021 meeting minutes. Kevin made a motion, seconded by Bill, to approve the minutes. The motion passed unanimously.

### **Old Business:**

Jeff contacted Pathmaster for status on our repair. They said they are still waiting on parts.

Michael Kinney paid the BZA for a variance on his property requesting an easement to hook into tile for drainage. He was able to hook into existing tile on his own property. Bill moved to refund Michael Kinney his money, seconded by Kevin, for an easement because he's able to utilize his own property for his needs.

Evan Jamison reported on clean up day. He brought eight 30-ton dumpsters and one 20-ton in total on clean up day. There was also a discussion regarding the Estep property. The court granted Leesburg Township permission to clean up the property (see document attached). Evan informed the Trustees that the camper may be expensive for him to get rid of and suggested calling Kirby's to take it. Bill made a motion to start the clean up process on Estep property on May 14<sup>th</sup> at 7:00 a.m., motion seconded by Kevin, motion passes unanimously.

### **New Business**

Casey, UC Engineers office, brought documents for this years road repair expenses (see attached documents). Bill motioned to accept the proposed road maintenance, seconded by Kevin, motion passed unanimously.

Ben reported that the BZA is having a meeting June 2 regarding a variance concerning the 3:1 ratio. The June township meeting will also hear the proposed amendments to the Leesburg Township Zoning Resolution.

Ben let the Trustees know that he asked Alan Fitzpatrick to assist in digging the footer holes for the flagpoles at Hopewell Cemetery and Maple Dell Cemetery. There was discussion on where to put the Maple Dell flagpole and the date.

Chief Cook is retiring from his position in Allen Twp. at the end of the year. He discussed with the Trustees the possibility of him taking on a 40 hour work week for a specified dollar amount with part time help at the firehouse. Chief will put together a spreadsheet, for the next meeting, with possible hours and cost of staffing the firehouse this way. This may be an option to try before asking the voters to approve another levy to staff the firehouse.

Chief Cook suggested Corey Schalip take on a role as Prevention Officer because the fire department paid for his training.

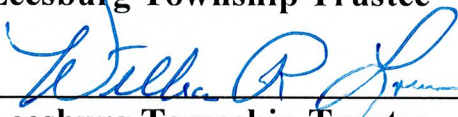
Chief Cook proposed to the Trustees purchasing a Vollara Air & Surface Pro. It is an air purifying system that can kill all air borne germs and even reaches the air duct system in the building. This is a great asset for the firehouse to clean the meeting room and surrounding area. Bill made a motion, seconded by Kevin, to purchase the system with CARES Act funds.

Chief also brought up the fact that they need new radios for the firemen and trucks to stay updated with the system used by all the emergency personnel and the Sheriff. This may also be a cost covered by the CARES Act. There will be a fire extinguisher demo at the firehouse May 4<sup>th</sup> for a new type of extinguisher.

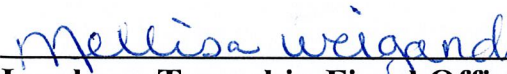
There is not a copy machine in the meeting room at the firehouse. Kevin made a motion, seconded by Bill, to purchase one for the meeting room. Motion passed unanimously.

The F.O. circulated warrants, purchase orders, vouchers and receipts for trustee approval. Bill made a motion, seconded by Kevin, to adjourn the board meeting. The motion passed unanimously.

  
\_\_\_\_\_  
Leesburg Township Trustee

  
\_\_\_\_\_  
Leesburg Township Trustee

\_\_\_\_\_  
Leesburg Township Trustee

  
\_\_\_\_\_  
Leesburg Township Fiscal Officer



# RESOLUTION TO THE UNION COUNTY ENGINEER

## MAINTENANCE AND REPAIR OF ROADS

WHEREAS from time to time the township is unable to perform the necessary maintenance and repair of the township's roads with its own forces, and

WHEREAS at those times the township may wish to utilize the forces of the Union County Engineer to perform the necessary maintenance and repair.

NOW, THEREFORE, BE IT RESOLVED THIS 3<sup>rd</sup> day of May

2021 by the Trustees of Leesburg Township of Union County, Ohio that:

### SECTION 1:

The Union County Engineer is authorized to undertake maintenance and repair work of the township's roads as follows:

Roadside mowing	Sign repair
Pavement patching	Sign removal
Berm patching	Sign installation
Chipping (for bleeding)	Emergency signing
Grading gravel roads	Emergency guardrail repair
Snow and ice control	Mailbox repair
Emergency culvert	Minor ditch and tile repair replacement or repair

### SECTION 2:

The Union County Engineer is authorized to undertake other maintenance and repair work only when authorized by resolution of this Board of Trustees.

### SECTION 3:

The following individuals are authorized to purchase materials in the name of this township:

Jeff Robinson  
(Name)

\_\_\_\_\_  
(Name)

Kevin Dotson  
(Name)

\_\_\_\_\_  
(Name)

William Lowe  
(Name)

\_\_\_\_\_  
(Name)

Attest Mellisa Whigmore  
Fiscal Officer

Board of Trustees



FORCES OF THE UNION COUNTY ENGINEER TO PERFORM THE  
necessary maintenance and repair.

NOW, THEREFORE, BE IT RESOLVED THIS 3rd day  
of May

2021 by the Trustees of Leesburg Township of  
Union County, Ohio that:

SECTION 1:

The Union County Engineer is authorized to undertake  
maintenance and repair work of the township's roads as  
follows:

Roadside mowing	Sign repair
Pavement patching	Sign removal
Berm patching	Sign installation
Chipping (for bleeding)	Emergency signing
Grading gravel roads	Emergency guardrail repair
Snow and ice control	Mailbox repair
Emergency culvert	Minor ditch and tile repair replacement or repair

SECTION 2:

The Union County Engineer is authorized to undertake other  
maintenance and repair work only when authorized by  
resolution of this Board of Trustees.

SECTION 3:

The following individuals are authorized to purchase  
materials in the name of this township:

Jeff Robinson  
(Name)

\_\_\_\_\_  
(Name)

Kevin Watson  
(Name)

\_\_\_\_\_  
(Name)

William Lowe  
(Name)

\_\_\_\_\_  
(Name)

Attest Melissa Weigand  
Fiscal Officer

Board of Trustees

Jeff Robinson  
[Signature]  
William R. Spivey





## RESOLUTION

### To The Union County Engineer

BE IT RESOLVED this 3 day of May, 2021, by the Trustees of

Leesburg Township of Union County, Ohio that the Union County

Engineer has prepared estimates for the required work:

Road Number	Road Section	Road Name	Description of Work	Estimated Cost
TR 118	B	Pine Lane	Grader Patch	\$ 6,263.87
TOTAL				\$ 6,263.87

NOW, THEREFORE, we hereby approve the estimates as submitted by the Union County Engineer and authorize the Union County Engineer to undertake and perform the above work.

Bill Lowe moved and Kevin Dotsen seconded the adoption of this resolution.

Roll Call Vote:

<u>Jeff Robinson</u>	<u>yes</u>
<u>[Signature]</u>	<u>yes</u>
<u>[Signature]</u>	<u>yes</u>

I, Melissa Weigand, Fiscal Officer of Leesburg Township of Union County, Ohio, hereby certify that the funds required to pay the costs expressed above have been lawfully appropriated, are in the Gas Tax Fund, Motor Vehicle License Fee Fund or Road and Bridge Fund, or are in the process of collection, and are free from previous obligation.

5/3/21 Melissa Weigand  
Date Fiscal Officer

attached  
5/4/21



## RESOLUTION

### To The Union County Engineer

BE IT RESOLVED this 3 day of May, 2021, by the Trustees of

Leesburg Township of Union County, Ohio that the Union County

Engineer has prepared estimates for the required work:

Road Number	Road Section	Road Name	Description of Work	Estimated Cost
		All Township Roads in Leesburg Township	Pothole Patch	\$ 2,112.23
TOTAL				\$ 2,112.23

NOW, THEREFORE, we hereby approve the estimates as submitted by the Union County Engineer and authorize the Union County Engineer to undertake and perform the above work.

Bill Lowe moved and Kevin Dotson seconded the adoption of this resolution.

Roll Call Vote:

<u>Jeff Robinson</u>	<u>yes</u>
<u>[Signature]</u>	<u>yes</u>
<u>[Signature]</u>	<u>no</u>

I, Melissa Weigand, Fiscal Officer of Leesburg Township of Union County, Ohio, hereby certify that the funds required to pay the costs expressed above have been lawfully appropriated, are in the Gas Tax Fund, Motor Vehicle License Fee Fund or Road and Bridge Fund, or are in the process of collection, and are free from previous obligation.

5/3/21 Melissa Weigand  
Date Fiscal Officer



# RESOLUTION

## To The Union County Engineer

BE IT RESOLVED this 3 day of May, 2021, by the Trustees of  
Leesburg Township of Union County, Ohio that the Union County  
Engineer has prepared estimates for the required work:

Road Number	Road Section	Road Name	Description of Work	Estimated Cost
TR 118	B	Pine Lane	Chip Seal	\$ 9,469.99
TOTAL				\$ 9,469.99

NOW, THEREFORE, we hereby approve the estimates as submitted by the Union County Engineer and authorize the Union County Engineer to undertake and perform the above work.

Bill Lowe moved and Kevin Dotsen seconded the adoption of this resolution.

Roll Call Vote:

<u>Jeff Pichman</u>	<u>yes</u>
<u>[Signature]</u>	<u>yes</u>
<u>[Signature]</u>	<u>yes</u>

I, Melissa Weigand, Fiscal Officer of Leesburg Township of Union County, Ohio, hereby certify that the funds required to pay the costs expressed above have been lawfully appropriated, are in the Gas Tax Fund, Motor Vehicle License Fee Fund or Road and Bridge Fund, or are in the process of collection, and are free from previous obligation.

5/3/2021 Melissa Weigand  
Date Fiscal Officer



COPY

for minutes  
book

2021 SEP 28 PM 9:15  
CLERK OF COURT  
JUDGE DON W. FRASER

**IN THE COURT OF COMMON PLEAS, UNION COUNTY, OHIO  
CIVIL DIVISION**

Leesburg Township Board  
of Township Trustees,

Plaintiff,

v.

Linda Estep,

Defendant.

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Case No. 20 CV 0161

Judge Don W. Fraser

**ENTRY GRANTING PLAINTIFF'S REQUESTED RELIEF**

**THIS MATTER COMING BEFORE THE COURT** on Plaintiff's Motion for Default Judgment. Upon careful review of the proceedings regarding Plaintiff's Motion, the Court finds and orders as follows:

1. Defendant's Property located at 12142 State Route 347, Marysville, OH 43040 shall be declared a Nuisance pursuant to R.C. § 505.87.
2. Plaintiff, by its employees, contractors, or other designee are authorized, without cost or further notice, to enter upon the Defendant's Property located at 12142 State Route 347, Marysville, OH 43040, and also identified as Union County Parcel No. 2000200640000, to abate, control, or remove and dispose of the



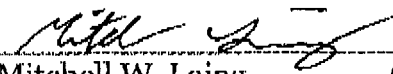


3. vegetation, garbage refuse, or other debris which Plaintiff has determined to be a nuisance.
4. Plaintiff shall make a written report to the county auditor of its actions under R.C. §505.87, which shall include a proper description of the Property and a statement of all expenses incurred in providing for the abatement, control, or removal of any vegetation, garbage, refuse, or other debris, including the board's charges for its services, the costs incurred in providing notice, any fees or interest paid to borrow moneys, and the amount paid for labor, materials, and equipment.
5. The expenses incurred, when allowed, shall be entered upon the tax duplicate and become a lien upon Defendant's Property from the date of the entry, shall be collected as other taxes, and shall be returned to the township and placed in the township general fund.

ENTERED: 4/28, 2021

  
DON W. FRASER, JUDGE

Prepared by:

  
\_\_\_\_\_  
Mitchell W. Laing (0100078)  
Assistant Prosecuting Attorney  
249 West Fifth Street  
Marysville, OH 43040-1111  
Telephone: (937) 645-4190  
[mlaing@unioncountyohio.gov](mailto:mlaing@unioncountyohio.gov)  
Counsel for Plaintiff

