

**Records of Proceedings  
Minutes of Leesburg Township Meeting  
Held Monday, January 3<sup>rd</sup>, 2011**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Fire/Road Maintenance and Storage Facility at 7:30 PM.

The following members were present: Bill Lowe, Jeff Robinson, Gary Cunningham and Clerk, Annette Chapman.

Others in attendance were: Fire Chief, Jim Hall, Zoning Inspector Ben Laird, Malcolm Manville, and Sheriff Rocky Nelson.

The meeting was called to order by Chairman, Gary Cunningham.

Minutes of the meeting held December 20, 2010, were read and approved. Jeff Robinson made the motion to accept the minutes as read. Seconded by William Lowe. Vote: Robinson (yes), Cunningham (yes) and Lowe (yes)

Election of new officers for the year 2011 is as follows: Nomination of Bill Lowe - Chairman and Jeff Robinson as Vice Chairman. Motion by Gary Cunningham to accept the officers as nominated. Seconded by Jeff Robinson. Vote: Robinson (yes), Cunningham (yes) and Lowe (yes). (Resolution # 2011-1)

**Old Business:**

Sheriff Rocky Nelson provided the November 2010 Sheriff's Department report. He also asked if there was anything new going on in the Township or if the Trustees needed help with anything.

Bill Lowe reported a "No Parking" sign in Pharisburg had been removed over the holidays but was also replaced after the holidays were over.

The Speed Indicator Signs will be recharged - if a new battery is needed the Trustees will handle the replacements. Keys to the signs need to be tagged and located in the key box at the Fire Station so everyone who needs access will have it.

Sheriff Nelson thanked the Trustees for allowing the County Advisory Board the use of the facility as a meeting location.

Fire Chief Hall reported on the Township participation in the Back-up Communication System program for the County. Hall also reported the Sheriff's department is looking into a grant for a back-up generator for the Township.

Half of the back-up equipment will be stored at our Township facility - in order to provide this storage a few items have to be handled. Such as, stairs need to be built for access to the overhead storage room.

Jeff Robinson moved the Township help cover the other half of the costs to get the generator up and running including any upgrades that need done to prepare for this project up to \$14,000. Gary Cunningham seconded this motion. Vote: Robinson (yes), Cunningham (yes) and Lowe (yes). (Resolution # 2011-2)

Fire Chief Hall also reported the new turnout gear has been received. The Grant Funding will cover the cost of 14 sets of turnout gear. Anything over and above the 14 will need to be covered by the Township.

Hall also reported having had the new Facility Vehicle weighed.

Hall provided the Fiscal Officer with the bill for the latest EMT class that was taken by several in the department.

**New Business:**

Zoning Inspector, Ben Laird, had nothing new to report.

Jeff Robinson moved we continue using Jean Smith as clerk for the Zoning Boards and again pay Jean \$100 per Zoning meeting. Jeff also moved we continue paying both Zoning Boards members \$10 per meeting. In addition Zoning Inspector pay will continue at \$150 per month. Gary Cunningham seconded this motion. Vote: Robinson (yes), Cunningham (yes) and Lowe (yes). (Resolution # 2011-3)

Jeff Robinson moved Leesburg Township continue paying Fire Chief, Jim Hall, \$150 per month along with \$10 per run and per meeting and pay both Assistant Fire Chief/Mechanics, Kevin Dotson and Malcolm Manville, Assistant Fire Chief/Station , \$600 per year and \$10 per run and per meeting. In addition each fireman will continue to be reimbursed \$10 per run and \$5 per meeting at the end of 2011. Motion seconded by Gary Cunningham. Vote: Robinson (yes), Cunningham (yes) and Lowe (yes). (Resolution # 2011-4)

Jeff Robinson also moved that Malcolm Manville be paid \$12 per hour again this year for his work on maintenance and care for the Township facility. Motion seconded by Gary Cunningham. Vote: Robinson (yes), Cunningham (yes) and Lowe (yes). (Resolution # 2011-5)

Trustees and Clerk's salaries will not change this year according to the State of Ohio's pay chart and according to the Ohio Revised Code for 2011.

Discussion on purchasing a new John Deere Lawn Mower for the facility ensued. Jeff Robinson will research the State Bid requirements for this lawn tractor which will have a 62" mowing deck with no special accessories.

Gary Cunningham moved that again this year the Township cover the cost of Annual Township membership fees for Fire Chief Hall, both Assistant Fire Chief Dotson and Manville along with Zoning Inspector Laird. This will allow them to attend the Annual Conference if they so chose. Jeff Robinson seconded this motion. Vote: Robinson (yes), Cunningham (yes) and Lowe (yes). (Resolution # 2011-6)

Bill Lowe moved we accept the IRS maximum allowance for mileage for 2011. Gary Cunningham seconded this motion. Vote: Robinson (yes), Cunningham (yes) and Lowe (yes). (Resolution # 2011-7)

Review of the 2011 Appropriations ensued and the suggested figures were presented by Fiscal Officer Chapman. The Trustees also reviewed the 2011 Certificate of the Total Amount from All Sources Available for Expenditures, and Balances. Fiscal Officer Chapman will finalize numbers and have them ready for final approval at the January 17<sup>th</sup> meeting.

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Meeting Minutes

At the conclusion of these discussions and with no further business, Jeff Robinson moved we adjourn the meeting. Motion seconded by Gary Cunningham. Vote: Robinson (yes), Cunningham (yes) and Lowe (yes)

Meeting adjourned.

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Meeting  
Held Monday, January 17, 2011**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Fire/Road Maintenance and Storage Facility at 7:30 PM.

The following members were present: Bill Lowe, Gary Cunningham, Jeff Robinson, and Clerk, Annette Chapman.

Other's in attendance: Fire Chief, Jim Hall.

The meeting was called to order by Chairman, Bill Lowe.

Minutes of the meeting held January 3<sup>rd</sup>, 2011 were read. Jeff Robinson approved the minutes. Seconded by Gary Cunningham. Robinson (yes), Cunningham (yes), and Lowe (yes).

**Old Business**

Jeff Robinson provided pricing for the John Deere Lawn Tractor. Parrott Implement of Richwood reported price of \$11,719 with a State bid of \$8877.15. Gary Cunningham moved we accept the bid and purchase the John Deere Lawn tractor with a 62" deck. Bill Lowe seconded this motion. Vote: Robinson (yes), Cunningham (yes) and Lowe (yes). (Resolution # 2011-8)

Jim Hall reported lettering for new township vehicle has been completed. Trustees are very pleased with the way the lettering turned out.

**New Business:**

Clerk, Annette Chapman, presented the 2011 Certificate of the Total Amount from All Sources Available for Expenditures, and Balances. After review Trustee Jeff Robinson moved Trustees accept the Certificate of the Total Amount from All Sources Available for Expenditures and Balances and said Certificate be filed with the Union County Auditor's Office. Motion seconded by Gary Cunningham. (Resolution # 2011-9) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Clerk also presented the year 2011 Appropriations. After review and adjustments, Trustee Jeff Robinson moved Trustees accept the 2011 Appropriation and they be filed with the Union County Auditor's Office. Motion seconded by Gary Cunningham. (Resolution # 2011-10) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

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Meeting Minutes

With no further business, motion to adjourn was made by Jeff Robinson, seconded by Gary Cunningham. Vote - Cunningham (yes), Robinson (yes) and Lowe (yes).

Meeting adjourned.

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Fiscal Officer

**Records of Proceedings  
Minutes of Leesburg Township Meeting  
Held Monday, February 7, 2011**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Fire/Road Maintenance and Storage Facility at 7:30 PM.

The following members were present: Jeff Robinson, Bill Lowe, Gary Cunningham and Clerk, Annette Chapman.

Others in attendance were: Fire Chief, Jim Hall, Asst. Fire Chief, Kevin Dotson, Asst. Fire Chief, Malcolm Manville, Zoning Inspector, Ben Laird, Richard Crabtree, Scott Thompson, Jason Cook, Hank Miller, John Hower and a Union County Sheriff's Deputy.

The meeting was called to order by Chairman, Bill Lowe.

Minutes of the meeting held January 17, 2011, were read, and approved. Jeff Robinson made the motion to accept the minutes. Seconded by Gary Cunningham. Vote - Cunningham (yes), Lowe (yes), and Robinson (yes)

**Old Business:**

The Union County Sheriff's Department Deputy dropped off the 2010 final stats report.

The Trustees are again concerned that due to weather the speed indicator signs are not working well. They have scheduled a sign work day for Tuesday, February 8<sup>th</sup> at 9:00 am as that date.

Zoning Inspector, Ben Laird, reported no new business.

Fire Chief Jim Hall reported having had a busy month with mutual aid calls and also reported some mechanical problems with equipment as well. Hall told the group they have added a new volunteer fireman, Chad Cootes.

**NEW BUSINESS**

The Engineer's Office presented the 2011 Equipment, Labor and Material rates. Jeff Robinson moved the Township accept the Union County Engineer's Maintenance and Repair of Roads Resolution for 2011. Gary Cunningham seconded this motion. (Resolution # 2011-11) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

**NEW BUSINESS (Cont'd)**

Richard Crabtree, Scott Thompson, Jason Cook and Hank Miller all attended the meeting as representatives and coaches of summer baseball teams. Again this year they want to use the Magnetic fields. The group put a lot of time, effort and money into the fields last year and had a very successful year and would like to do so again this year. They have been unable to get a hold of Curt Wykoff so they are coming to the Trustees for help. Jeff Robinson felt that Crabtree and group had first rights to the fields since they were good representatives last year and Jeff promised to personally see Curt Wykoff and set up a Magnetic Baseball Associate Board Meeting. It was also discussed that the well on the property needs fixed.

Crabtree and group further reported they are working with a group from Marysville who also are interested in booking games at the Magnetic field. Robinson stated that he would like to see the fields as busy as possible this year. Robinson will report back next meeting with an update.

John Hower of Ohio Plan Rick Management Inc., attended and reviewed this year's policy and reported no major changes.

Jeff Robinson moved we add uninsured motorist insurance to the policy this year at a rate of approximately \$250 for the year. Gary Cunningham seconded the motion. (Resolution # 2011-12) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

With the 2011 Winter Conference coming up, Gary Cunningham moved the Township cover expenses and mileage for Trustees, Fire Chief and the Zoning Inspector if they are interested in attending. Motion seconded by Jeff Robinson. (Resolution # 2011-13) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

After much discussion, Jeff Robinson moved the Township purchase the BLS Vehicle from Liberty Township for the purchase price of \$5000.00. Gary Cunningham seconded this motion. (Resolution # 2011-14) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Jim Hall was pleased with the decision to make the purchase of the vehicle and reported the Fire Department would cover the cost of the lettering of the vehicle.

Jeff Robinson suggested the old Ford BLS vehicle be put up for public auction or sold as junk. After discussion it was decided Fire Chief Hall would post an ad in the window of the building to sell said vehicle. This would help dispose of the vehicle for the least amount of cost to the Township.

The following bills were presented and examined by the Trustees of Leesburg Township.

Motion to pay all bills presented made by Jeff Robinson, seconded by Gary Cunningham. Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Warrant Number	Bill	Purpose	Amount
6592	Annette Chapman	Payroll - Clerk	1000.10
6593	Gary Cunningham	Payroll - Trustee	653.87
6594	Jeffery L. Robinson	Payroll - Trustee	643.31
6595	Thomas Lee Chapman	Payroll - Sexton	870.53
6596	William R. Lowe	Payroll - Trustee	653.87
6597	OPERS	Monthly Payment	1063.18
6598	Ohio Edison	Dec. and Jan. Electric	918.31
6599	Ohio Edison	Street Lights	58.36
6600	Ben Laird	January Zoning Pay	150.00
6601	Jim Hall	January Fire Chief Pay	288.98
6602	Premier Safety	Equipment	20255.97
6603	Annette Chapman	UAN Phone Line	30.54
6604	CenturyLink	Fire Phone	131.34
6605	Rinehart Insurance	Zoning Insp. Bond	50.00
6606	LUC Planning Commission	Dues	936.65
6607	Plotner Hardware	Fire Dept Supplies	165.81
6608	Marysville JT	Advertising	97.50
6609	Dotson's Garage	Fire Truck Repair	1240.05
6610	Cascade Subscription	Fire Chief Magazine	76.00
6611	Clark State College	4 EMT Classes	3452.00
6612	Rumpke	Trash Service	30.90
6613	Columbia Gas	Natural Gas Jan 11	299.82

Warrant Number	Bill	Purpose	Amount
6614	Jenco Wireless	Internet Service Jan - Feb	99.90
6615	McAuliffe's Ace	Fire House supplies	271.70
6616	Barb Pence	Reimbursement Class	25.00
6617	Fire Safety	Fire Dept. Equipment	151.45
6618	Reberland Equipment	Parts for Fire Truck	386.79
6619	Pit Stop	Fire Truck Fuel	489.35
6620	Union Rural Elec.	Cemetery Lights	28.00
	TOTAL		34519.28

Clerk certified funds are sufficient to meet the above amounts. Clerk also certified that check number 6591 was the last check written for the month of December 2010 and 6592 was the first written in January 2011.

At the conclusion of these discussions and with no further business, Bill Lowe moved we adjourn the meeting. Motion seconded by Gary Cunningham. Vote - Cunningham (yes), Robinson (yes) and Lowe (yes).

Meeting adjourned.

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Fiscal Officer

**Records of Proceedings  
Minutes of Leesburg Township Meeting  
Held Monday, March 7, 2011**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Fire/Road Maintenance and Storage Facility at 7:30 PM.

The following members were present: Jeff Robinson, Bill Lowe, Gary Cunningham and Clerk, Annette Chapman.

Others in attendance were: Fire Chief, Jim Hall, Asst. Fire Chief, Kevin Dotson, Malcolm Manville, Commissions Charles Hall and Steve Stolte, Alan Fitzpatrick and Sheriff Rocky Nelson.

The meeting was called to order by Chairman, Bill Lowe.

Minutes of the meeting held February 7, 2011, were read and approved. Jeff Robinson made the motion to accept the minutes. Motion was seconded by Gary Cunningham. Vote - Cunningham (yes), Lowe (yes), and Robinson (yes)

**Old Business:**

Fire Chief Hall reported that pancake breakfast to be a big success. He also announced that April 9<sup>th</sup> the Fire Department will have a fish fry and desert auction.

Bill Lowe reported he contacted the local paper and had an ad for clean-up day. The ad will run on April 8<sup>th</sup>. Bill also called Kathy Custer to have the announcement posted in the Pharisburg United Methodist Church bulletin. And he will try and contact the Magnetic Springs City Council to let them know as well.

Jeff Robinson reported that he met with the group interested in the Township ball fields. Jeff reported Curt Wykoff was able to attend the meeting and the group was able to work out a plan that was satisfactory to all. The group did request the Township do some work on the parking lot. The group will cover the costs for port a johns and will take care of the dumpsters again this year. They reported the well on the property is still out of order. Jeff reported the well is not on the portion that is owned by the Township. The Trustees decided not to do anything about the well at this time.

**New Business:**

Commissioners Steve Stolte and Charles Hall attended the meeting, the Trustees welcomed Stolte into his new role. Stolte announced that he was thankful to be serving the County once again. Robinson asked the Commissioners about the future of Magnetic Springs. Neither were sure but they would keep the Trustees up to date as they gained information on EPA requirements for the area.

The Commissions announced their new meeting dates will be Tuesdays and Thursday.

Bill Lowe asked Steve Stolte about a road extender that he had heard about that is made of soy bean base. Steve reported using a similar product while County Engineer but said it had been several years ago. Stolte said he could see a difference when the product was used but didn't feel at the time the product was worth the cost. Stolte did say that due to the cost increase of asphalt it might be worth looking in to at this time.

Robinson asked Stolte his thoughts about the CAUV increase this year. Steve said it was largely due to the commodity marketing being up. Value on Ag has gone up.

Lowe then asked what authority the Commissioners had in splitting up the first 10 mill of the inside milage. They reported they don't know but they will research this question and get back to the Trustees.

Fire Chief Hall presented a quote to the Trustees for stripping down the floors in the kitchen, bathrooms and meeting room and then having 5 coats of wax put down. Gary Cunningham made a motion to go ahead and accept the bid to get the floors sealed. Jeff Robinson seconded this motion. (Resolution # 2011-15) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Jeff Robinson moved the Township put 3 loads of stone on Pine Lane for Spring. Gary Cunningham seconded this motion. (Resolution # 2011-16) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Sheriff Rocky Nelson attended the meeting and reported on the Code Red calls that didn't go out like they should have for this last storm. Rocky gave the Trustees contact information to call in case this happens again.

Rocky confirmed he would be moving on to another position with the State of Ohio and that there would be a 1 month transition period. Rocky thanked the Trustees and the Trustees told Rocky it was a pleasure working with him and wished him the very best.

The following bills were presented and examined by the Trustees of Leesburg Township.

Motion to pay all bills presented made by Jeff Robinson, seconded by Gary Cunningham. Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Warrant Number	Bill	Purpose	Amount
6621	VOID	VOID	0.00
6622	Annette Chapman	Payroll - Clerk	1000.10
6623	Gary Cunningham	Payroll - Trustee	653.87
6624	Jeffery L. Robinson	Payroll - Trustee	643.31
6625	Thomas Lee Chapman	Payroll - Sexton	870.53
6626	William R. Lowe	Payroll - Trustee	653.87
6627	OPERS	Monthly Payment	1063.18
6628	Tom Chapman	McClure Burial	300.00
6629	James Hall	Monthly Fire Chief pay	150.00
6630	Ben Laird	Monthly Zoning Pay	150.00
6631	Liberty Township	Vehicle Purchase	5000.00
6632	Shearer Electric	Lamp Repair - Firehouse	204.00
6633	Pit Stop	Fire Truck Fuel	310.87
6634	Ohio Edison	Feb Electric	317.92
6635	Ohio Edison	Street Lights	58.00
6636	Bureau of WC	2010 Payment	1496.76
6637	Columbia Gas	Feb. Natural Gas	252.00
6638	UC Engineer	Labor and Materials	472.95
6639	Dotson's Garage	Ford Maintenance	262.64
6640	URE	Cemetery Security Light	28.00

Warrant Number	Bill	Purpose	Amount
6641	CenturyLink	Fire Phone	131.11
6642	Bender Communication	Minitor Radio	463.00
6643	Annette Chapman	Postage and Phone Line	83.34
	TOTAL		14,565.45

Clerk certified funds are sufficient to meet the above amounts.

Clerk certified funds are sufficient to meet the above amounts. Clerk also certified that check number 6620 was the last check written for the month of January 2011 and 6621 was the first written in February 2011.

At the conclusion of these discussions and with no further business, Gary Cunningham moved we adjourn the meeting. Motion seconded by Jeff Robinson. Vote - Cunningham (yes), Robinson (yes) and Lowe (yes).

Meeting adjourned.

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Fiscal Officer

**Records of Proceedings**  
**Minutes of Leesburg Township Meeting**  
**Held Monday, April 4, 2011**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Fire/Road Maintenance and Storage Facility at 7:30 PM.

The following members were present: Jeff Robinson, Bill Lowe, Gary Cunningham and Clerk, Annette Chapman.

Others in attendance were: Fire Chief, Jim Hall, Asst. Fire Chief, Malcolm Manville, Zoning Inspector, Ben Laird, and Deputy Underwood .

The meeting was called to order by Chairman, Bill Lowe.

Minutes of the meeting held March 7, 2011, were read and approved. Gary Cunningham made the motion to accept the minutes. Seconded by Bill Lowe. Vote - Cunningham (yes), Lowe (yes), and Robinson (yes)

**Old Business:**

Andrea Weaver reported to Bill Lowe on the inside millage - 9/10<sup>th</sup> of a mill can go to the Township and could produce up to \$20,000 but it has to be dedicated to the Road and Bridge funds. Andrea was unable to attend the meeting but is willing to answer any more questions the Trustees may have. After discussion Bill Lowe suggested the Township do nothing further since we are currently fully funded in both the Road and Bridge funds.

Clean up day will soon be here and the ad is to run next week. The Fire Department is ready for action. Lowe reported he had been approached by a church who was looking for fund raiser dollars and wondered if they could participate in the event. Lowe reported the Township was not allowed to do so therefore it would not be possible.

Fire Chief Hall reported receiving 2 Grant refusal letters (attached). He also reported the department had received 2 bids on the old rescue unit. Bids were as followed: (attached)

Jack Kirby \$800  
Matt Flowers \$500

Jeff Robinson moved the Township accept the \$800 bid from Jack Kirby and the funds would go to the General Fund in the Fire section. Gary Cunningham seconded this motion. (Resolution # 2011-17) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Jeff Robinson reported the update on the Magnetic Ball Field situation. Jeff said the groups are working well together to get this season started up. Jeff also brought up the well issue and will look in to getting an estimate on the repair.

Jeff also reported the north end speed indicator light is still not working properly.

**New Business:**

Chief Hall also reported there is a Fish Fry this coming Saturday evening and that the fire department was working on pre-planning for the communities protection. In doing so they alerted Zoning Inspector Laird of a possible property hazard, the Jolliff property on Askins Road - east of Edsel Dotson.

Inspector Laird will plan to talk with Jolliff about the complaint. Laird also reported he will be talking again with Carey Wallace about his excessive junk.

Robinson reported the new lawn mower is ready to be delivered.

Motion to pay all bills presented made by Gary Cunningham, seconded by Jeff Robinson. Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Warrant Number	Bill	Purpose	Amount
6644	Richwood Banking Co.	Interest Payment	3820.48
6645	Annette Chapman	Payroll - Clerk	1000.10
6646	Gary Cunningham	Payroll - Trustee	653.87
6647	Jeffery L. Robinson	Payroll - Trustee	643.31
6648	Thomas Lee Chapman	Payroll - Sexton	870.53
6649	William R. Lowe	Payroll - Trustee	653.87
6650	OPERS	Monthly Payment	1063.18
6651	IRS	Qtrly Payment	458.85
6652	Ohio Dept of Tax	Qtrly Payment	114.54
6653	Ohio School Tax	Qtrly Payment	115.02
6654	James Hall	Monthly Pay	150.00
6655	Ben Laird	Monthly Pay	150.00
6656	Malcolm Manville	Qtrly Pay	180.00
6657	CenturyLink	Fire Phone	130.97
6658	UC Engineer	Service & Maintenance	575.14
6659	Columbia Gas	March Natural Gas	219.18
6660	Bender Communication	Radio Chargers	89.00
6661	Annette Chapman	UAN Phone Line	30.54
6662	McAuliffe's Ace	Fire Supplies	123.65
6663	Ohio Edison	Street Lights	57.13
6664	Marysville Office Supply	Office Supplies for 2011	71.15
6665	Jenco Wireless	Internet	49.95
6666	Rinehart-Walters	Insurance Premium	7990.00
	TOTALS		19210.46

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Meeting Minutes

Clerk certified funds are sufficient to meet the above amounts.

Clerk certified funds are sufficient to meet the above amounts. Clerk also certified that check number 6643 was the last check written for the month of March 2011 and 6644 was the first written in April 2011.

At the conclusion of these discussions and with no further business, Gary Cunningham moved we adjourn the meeting. Motion seconded by Jeff Robinson. Vote - Cunningham (yes), Robinson (yes) and Lowe (yes).

Meeting adjourned.

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Meeting  
Held Monday, May 2, 2011**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Fire/Road Maintenance and Storage Facility at 7:30 PM.

The following members were present: Jeff Robinson, Bill Lowe, Gary Cunningham and Clerk, Annette Chapman.

Others in attendance were: Assistant Fire Chief, Malcolm Manville, Assistant Fire Chief, Kevin Dotson, Zoning Inspector, Ben Laird, Deputy Brenneman, Dan Karcher, Courtney DeGood, Justin Story and Jeff Stauch from the Engineer's Office and Sheriff Jamie Patton.

The meeting was called to order by Chairman, Bill Lowe.

Minutes of the meeting held April 4, 2011, were read and approved. Jeff Robinson made the motion to accept the minutes. Seconded by Gary Cunningham. Vote - Cunningham (yes), Lowe (yes), and Robinson (yes)

**Old Business:**

2011 Clean-up day was a big success with 4 full dumpsters loaded by the Fire Department and Trustees. \$382 dollars was collected from a load taken to Sims and another \$30 donation was made for 4 lawn mowers. These donations were given to the Leesburg Volunteer Fire Department.

The Trustees talked about next year having a 5<sup>th</sup> dumpster and decided that no dumpster should be left behind for the week. They discussed shortening the day by 1 hour (8:00 am to 2:00 pm). They also discussed having a sign in sheet to ensure everyone is a Township resident.

Jeff Robinson moved we change the hours next year to 8:00 am to 2:00 pm and include a 5<sup>th</sup> dumpster. Motion seconded by Gary Cunningham. (Resolution # 2011-18) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

**New Business:**

Deputy Brenneman had nothing new to report and questioned the Trustees if they had anything for him. Jeff Robinson noted that the motorcycle riders are out in full speed. Lowe also reported 4-wheelers seemed to be disregarding the law by riding on Springdale Road.

Jeff Stauch, Courtney Paige and Justin Story from the Union County Engineer's office attended the meeting for their annual visit. Bill Lowe questioned Jeff on the gas tax money - any chance there might be an increase in these dollars? The answer was no. Stauch reported a plan to chip and seal the 1.3 mile Pine Lane this year after a culvert replacement was made. Jeff Robinson inquired about the work to come on White Stone Road, which included the new guard rail and road widening project.

Stauch questioned the Trustees about any other work that might need to be done in the Township. Lowe stated that Riffle had called about drainage from other properties flowing their way. Stauch reported this is a civil issue and the township is not responsible for this problem.

Stauch presented a resolution from the Engineer's office with an estimate of \$7186.18 to chip and seal Pine Lane. Jeff Robinson presented as a motion and Gary Cunningham seconded. (Resolution # 2011-19) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Gary Cunningham reported Bokes Creek pier had a log jam. Robinson asked the Engineer if there is any resolution on this issue. Stauch reported there is not.

Stauch also reported that Leeper Perkins Road bridge is in need of repair.

The new Sheriff Patton attended the meeting for a meet and greet. Lowe asked how the Township could help him. Patton's biggest concern is budget cuts. He is looking at grant funding for a drug search person for the department. The Sheriff also suggested there may be a possible movement to allow Gas Tax dollars to be used for payment of a Public Safety Officer.

Zoning Inspector Laird reported not much new business. Ben reported the Pit Stop was changing from a Marathon station to a Shell station. Ben is still awaiting paperwork before he will give his approval on new signage.

Robinson reported the new lawn tractor was delivered and Malcolm Manville has given it a work out.

Bill Lowe made a motion to print zoning application forms to replenish the supply. Jeff Robinson seconded the motion. . (Resolution # 2011-20) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Kevin Dotson reported having performed maintenance on the fire trucks. He reported a possible problem with the Ford -Engine 301. Jeff Robinson moved the Trustee approve Kevin do the research to locate the problem. Motion seconded by Gary Cunningham. (Resolution # 2011-21) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Dan Karcher presented an opportunity to purchase a 24' box for the box truck for \$200 which would be for fire training purposes. After discussion about how the box would look on the property the Trustees decided it could be a good tool for the department and decided that if the department purchased the box it should be painted to match the building and signage placed on it regarding a training facility.

Ben reported the Pit Stop was changing from a Marathon station to a Shell station . Ben is still awaiting paperwork before he will give his approval on new signage.

The following bills were presented and examined by the Trustees of Leesburg Township.

Motion to pay all bills presented made by Bill Lowe, seconded by Gary Cunningham. Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Warrant Number	Bill	Purpose	Amount
6667	Annette Chapman	Payroll - Clerk	1000.10
6668	Gary Cunningham	Payroll - Trustee	653.87
6669	Jeffery L. Robinson	Payroll - Trustee	643.31
6670	Thomas Lee Chapman	Payroll - Sexton	870.53
6671	William R. Lowe	Payroll - Trustee	653.87
6672	OPERS	Monthly Payment	1063.18
6673	Cunningham Trucking	Stone - Pine Lane	751.95
6674	CenturyLink	Fire Phone	136.70
6675	Fire Safety Services	Fire Equipment	1239.88

Warrant Number	Bill	Purpose	Amount
6676	Dotson's Garage	Fire Truck Maintenance	1154.98
6677	URE	Hopewell Security Light	56.00
6678	James Hall	Monthly Salary and Reimburse.	417.88
6679	Ben Laird	Monthly Salary	150.00
6680	UC Engineer	Services and materials	931.15
6681	Annette Chapman	Postage	17.60
6682	Ohio Edison	Street Lights	57.16
6683	Ohio Edison	Electric for Building	298.02
6684	Rumpke	Trash Service	30.90
6685	Jenco Wireless	Internet Service	49.95
6686	Columbia Gas	April 2011	153.34
6687	VOID	VOID	0.00
6688	John Deere Co.	Mower	8877.14
	TOTAL		19207.51

Clerk certified funds are sufficient to meet the above amounts.

Clerk certified funds are sufficient to meet the above amounts. Clerk also certified that check number 6666 was the last check written for the month of April 2011 and 6667 was the first written in May 2011.

At the conclusion of these discussions and with no further business, Gary Cunningham moved we adjourn the meeting. Motion seconded by Jeff Robinson. Vote - Cunningham (yes), Robinson (yes) and Lowe (yes).

Meeting adjourned.

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Meeting  
Held Monday, June 6, 2011**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Fire/Road Maintenance and Storage Facility at 7:30 PM.

The following members were present: Jeff Robinson, Bill Lowe, Gary Cunningham and Clerk, Annette Chapman.

Others in attendance were: Fire Chief, Jim Hall, Zoning Inspector, Ben Laird, Malcolm Manville, Chad Kutz, Matt Flowers and Deputy Warden.

The meeting was called to order by Chairman, Bill Lowe.

Minutes of the meeting held May 2, 2011, were read and approved. Jeff Robinson made the motion to accept the minutes. Seconded by Gary Cunningham. Vote - Cunningham (yes), Lowe (yes). Robinson came in a few minutes late.

**Old Business:**

The contract to purchase the 1997 Ford McCoy Miller Ambulance from Liberty Township was presented for signature. With a motion to purchase the vehicle made in February (Motion number 2011-14) the Trustees reviewed the contact and signed the contract with a motion to approve contract made by Jeff Robinson and seconded by Gary Cunningham. (Contact attached.) (Resolution # 2011-22) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Zoning Inspector Laird reported he has still heard nothing from the Pit Stop on replacement of their sign. He did report issuing several new building permits for the township.

Jeff Robinson reviewed the activity at the Magnetic Ball Field and after discussion decided to talk with Melissa Chase at the Prosecutor's office to discuss purchase from the association.

**New Business:**

Fire Chief Hall reported a new 800 foot 5 inch hose has been donated by the Reynoldsburg Fire Department - compliments of Chief Newell.

Jeff Robinson reported concern over the Northern Union Fire District EMT contract, and not receiving a contract for 2010 or 2011. The last EMT contract was discussed in late 2009 but no contract has been received to date. Robinson will contact Joe Wiley to try and resolve. Robinson also reported a meeting schedule for the 9<sup>th</sup> that he plans to attend.

Bill Lowe suggested the township hire the Union County Engineers office to put a drop box in the ditches in Hopewell Cemetery to fix the water lying at the water hydrant. After discussion Lowe moved the Township use Gas Tax to fix drainage issue on Hopewell Road. Motion seconded by Gary Cunningham. (Resolution # 2011-23) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

The following bills were presented and examined by the Trustees of Leesburg Township.

Motion to pay all bills presented made by Bill Lowe, seconded by Gary Cunningham. Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Warrant Number	Bill	Purpose	Amount
6689	Pit Stop	Fuel for Fire Trucks	476.57
6690	Annette Chapman	Postage - UAN Phone Flags	127.85
6691	Columbia Gas	May Natural Gas	49.23
6692	Ohio Edison	Street Lights	57.22
6693	Ohio Edison	Building Electric	288.06
6694	Cunningham Trucking	Pine Lane Stone	264.46
6695	SMS Fac. Services	Strip and Seal Flooring	477.00
6696	Michael B. Carl	Class Reimbursement	668.40
6697	UR Electric	Cemetery Lighting	28.00
6698	Marysville JT	Advertising	95.00
6699	McAulliffe Ace	Fire Station Supplies	26.43
6700	CenturyLink	Fire Phone	130.98
6701	Allied Waste	Clean Up Day Expense	1577.06
6702	Jenco Wireless	Internet Service	49.95
6703	Fire Safety Service	New Truck Mate	6613.65
6704	James Hall	Fire chief pay	150.00

Warrant Number	Bill	Purpose	Amount
6705	Ben Laird	Zoning Inspector Pay	150.00
6706	Marysville Printing	Zoning Forms	52.95
6707	Annette Chapman	Payroll - Fiscal Officer	1000.10
6708	Gary Cunningham	Payroll - Trustee	653.87
6709	Jeff Robinson	Payroll - Trustee	643.31
6710	Thomas L. Chapman	Payroll - Sexton	870.53
6711	William R. Lowe	Payroll - Trustee	653.87
6712	PERS	Monthly Pay	1063.18
6713	Dotson's Garage	Fire Truck Repair	664.39
6714	Ohio Edison	May 2011 Fac. Elec.	294.11
	TOTAL		17126.17

Clerk certified funds are sufficient to meet the above amounts.

Clerk certified funds are sufficient to meet the above amounts. Clerk also certified that check number 6688 was the last check written for the month of May 2011 and 6689 was the first written in June 2011.

At the conclusion of these discussions and with no further business, Gary Cunningham moved we adjourn the meeting. Motion seconded by Jeff Robinson. Vote - Cunningham (yes), Robinson (yes) and Lowe (yes).

Meeting adjourned.

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Meeting  
Held Monday, July 11th, 2011**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Fire/Road Maintenance and Storage Facility at 7:30 PM.

The following members were present: Jeff Robinson, Bill Lowe, Gary Cunningham and Clerk, Annette Chapman.

Others in attendance were: Fire Chief, Jim Hall, Malcolm Manville, Ben Laird, Deputy McKinear, Duncan Myford, Randy Riffle and Jim Wiley, both from the Northern Union County Fire Department.

The meeting was called to order by Chairman, Bill Lowe.

Minutes of the meeting held June 6, 2011, were read and approved. Jeff Robinson made the motion to accept the minutes. Seconded by Gary Cunningham. Vote - Cunningham (yes), Lowe (yes), and Robinson (yes)

**Old Business:**

Jeff Robinson reported having stopped several times to find Curtis Wykoff to discuss Magnetic Ball Field activities. Jeff was unable to find Curtis at home, Robinson will continue trying.

Bill Lowe suggest he start talking with Melissa Chase of the Prosecutor's office about the Magnetic Ball Field and what it might take to have the Township take it over this coming Spring.

Deputy Kinnear stopped in to see if the Trustees needed anything - with no new issues the Deputy reported that he would provide status report next month.

Ben Laird, Zoning Inspector, reported not much activity, only a couple permits have been purchased this past month.

**New Business:**

Duncan Myford was also in attendance to confirm that his deed to cemetery lots at Maple Dell cemetery provided him with 4 spots (not 2) and to see what might be available in addition for him to purchase (only if he could get

4 spots for the \$250 fee). Bill Lowe promised Myford he would have his information by next meeting (August 1<sup>st</sup>).

Jeff Robinson meet with the Northern Fire District members on June 9<sup>th</sup> - Randy Riffle and Jim Wiley are attending this meeting to present a proposal to the Leesburg Township Trustees. Randy reported the Township currently owes \$21,000 to the Fire District for the EMT Contract, although an agreement on the contract has not been signed off on. Riffle and Wiley suggested the Fire District dismiss the Township of the debt if the Township gets their EMT Squad up and running by January of 2012.

Riffle reported the township EMT members are currently backing them up and doing a very good job of it. He suggested that we use the funds due them to purchase whatever equipment/training is needed to get the squad rolling. He and Wiley also promised to provide any help the Township need to make this happen and could not say enough about how valuable our location is for the County - being 20 minutes from Union County Hospital and Grady Memorial Hospital. Riffle stressed he wanted to see an active EMT on site at Leesburg Township as soon as possible.

Wiley and Riffle both provided valuable information - Life Force Management is the EMS computer program they use, this program also provides billing for services rendered. If Leesburg were to get up and running they could bill \$450 per BLS (Basic Life Support) and \$700 for ALS (Advanced Life Support) which would help support the financial burden of the program.

Again, Wiley and Riffle, both stated Leesburg's Department is currently a very big asset to the community and surrounding communities and would only become a greater asset once up and running.

The Trustees thanked Wiley and Riffle for attending and providing this valuable information and feedback and promised to get back to them with resolution soon.

Fire Chief Hall reported having hosted Hazardous Materials training at the Magnetic ball field. Allen Township's EMA also attended the training.

Chief Hall requested approval for 3 ceiling fans for the Fire Station and will do some research on the cost of this project.

Jeff Robinson thanked Fire Chief Hall, Assistant Fire Chief Manville and Zoning Inspector Laird for their dedication and service to the Township. Lowe and Cunningham agreed.

Motion to pay all bills presented made by Jeff Robinson, seconded by Gary Cunningham. Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Motion to pay all bills presented made by William Lowe, seconded by Gary Cunningham. Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Warrant Number	Bill	Purpose	Amount
6715	Annette Chapman	Payroll - Clerk	1000.10
6716	Gary Cunningham	Payroll - Trustee	653.87
6717	Jeffery L. Robinson	Payroll - Trustee	643.31
6718	Thomas Lee Chapman	Payroll - Sexton	870.53
6719	William R. Lowe	Payroll - Trustee	653.87
6720	OPERS	Monthly Payment	1063.18
6721	IRS	Qtrly Payment	458.85
6722	Ohio Dept of Tax	Qtrly Payment	114.54
6723	Ohio School Tax	Qtrly Payment	115.02
6724	Frank Gates	Worker's Comp Fees	489.00
6725	Jenco	Internet Service	49.95
6726	Auditor of State	UAN FEES	465.00
6727	Col. Gas	Natural Gas	30.44
6728	Ohio Edison	Street Lighting	58.73
6729	Ohio Edison	Facility Electric	251.23
6730	UR Electric	Cemetery Lights	28.00
6731	Malcolm Manville	Quarterly Maintenance	486.00
6732	Dotson's Garage	Tractor Repair	157.95
6733	McAullife Ace	Fire Station Supplies	75.53
6734	CenturyLink	Fire Phone	131.61
6735	Mistras Services	Ground Ladder Inspection	235.00
6736	Annette Chapman	Postage and UAN Line	48.10
6737	James Hall	Fire Chief Pay	150.00
6738	Ben Laird	Zoning Inspector Pay	150.00
6739	Fire Safety Service	Equipment/Supplies	267.00
	TOTAL		8646.81

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Meeting Minutes

Clerk certified funds are sufficient to meet the above amounts. Clerk also certified that check number 6714 was the last check written for the month of June 2011 and 6715 was the first written in July 2011.

At the conclusion of these discussions and with no further business, Gary Cunningham moved we adjourn the meeting. Motion seconded by Jeff Robinson. Vote - Cunningham (yes), Robinson (yes) and Lowe (yes).

Meeting adjourned.

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Meeting  
Held Monday, August 1<sup>st</sup>, 2011**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Fire/Road Maintenance and Storage Facility at 7:30 PM.

The following members were present: Jeff Robinson, Bill Lowe, Gary Cunningham and Clerk, Annette Chapman.

Others in attendance were: Fire Chief Jim Hall, Zoning Inspector, Ben Laird, Gypsy Stultz, Kim Saunders, Marcia Duisiedel of the UC Health Department and Deputy McKennon.

The meeting was called to order by Chairman, Bill Lowe.

Minutes of the meeting held July 11, 2011, were read and approved. Gary Cunningham made the motion to accept the minutes. Seconded by Jeff Robinson. Vote - Cunningham (yes), Lowe (yes), and Robinson (yes)

**Old Business:**

Fire Chief Hall reported the radio tower for the 911 back-up system was delivered. There was discussion on where to locate the tower, which is 75 ft tall. Trustees will take a look at the site and get back to Hall on their suggestion as to location.

Hall also provided the Trustees with numbers on what he thinks it would cost to get the EMT squad up and running (report attached). Hall says he has \$1500 in grant money coming for supplies this year. He also reported they have been very busy this Summer but things are going very smoothly.

Jeff Robinson reported having talked with Curtis Wykoff about possibly turning the ball fields over to the Township. Curtis' only concern was the mower - he has about \$700 in mower repairs that he would like to recoupe. Curtis will talk with the ball field board members and get back to the Township.

As a reminder - Fiscal Officer Chapman would like the Trustees to complete and turn in time sheets every month so that they can be filed monthly with the meeting minutes.

**New Business:**

Gypsy Stultz and Kim Saunders attended the meeting to discuss a situation that has come up at Hopewell Cemetery. Gypsy had visited Hopewell Cemetery and reviewed her lot locations with Fiscal Officer Chapman who reported a discrepancy in lot numbers. It appeared that the same lot had been sold twice and that Mrs. Stultz and Becky McCarty had the same lot. Fiscal Officer reported having contacted Ms. McCarty and she was willing to relocate her lot to a new site. This corrected the problem and all seemed happy with the resolution.

Marcia Duisiedel, from the Union County Health Department, attended the meeting to see if the Trustees had any new issues she could look into for them. No new issues were reported, and Marcia reminded all there would be a renewal levy coming us this Fall. Gary Cunningham asked about a shingles vaccine, and Marcia reported she did not know but would check and get back to Gary.

It was discussed that the Magnetic Springs Post Office might be on the chopping block. Trustees would like a letter sent to Steve Stivers to let him know that the post office was needed and they wanted to see the State keep it open.

It is time again to select a "Salute to Leader" candidate for Leesburg Township. The Trustees will all give it some thought and come back next month with some candidates for a nomination.

The following bills were presented and examined by the Trustees of Leesburg Township.

Motion to pay all bills presented made by Jeff Robinson, seconded by Gary Cunningham. Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Warrant Number	Bill	Purpose	Amount
6740	Annette Chapman	Payroll - Clerk	1000.10
6741	Gary Cunningham	Payroll - Trustee	653.87
6742	Jeffery L. Robinson	Payroll - Trustee	643.31
6743	Thomas Lee Chapman	Payroll - Sexton	870.53
6744	William R. Lowe	Payroll - Trustee	653.87
6745	OPERS	Monthly Payment	1063.18
6746	James Hall	July Fire Chief Pay	150.00
6747	Ben Laird	July Zoning Inspector Pay	150.00
6748	Jenco Wireless	Monthly Internet	49.95
6749	UC Engineer	Road Maintenance	179.10
6750	Treasurer State of OH	Ohio Cooperative Pur. Prog	100.00
6751	Wolf, Rogers & Dickey	Audit Fees	3111.00
6752	Rumpke	Trash Service	31.80
6753	Ohio Edison	Street Lights	61.22
6754	Thomas Chapman	Liggitt Burial Fees	300.00
6755	URE	Cemetery Lights	28.00
6756	Columbia Gas	Natural Gas for June	24.82
6757	CenturyLink	Fire Phone	130.26
6758	Trea. State of Ohio	Fire Fighters Dependent Fund	150.00
	TOTAL		9351.01

Clerk certified funds are sufficient to meet the above amounts. Clerk also certified that check number 6739 was the last check written for the month of July 2011 and 6740 was the first written in August 2011.

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Meeting Minutes

At the conclusion of these discussions and with no further business, Jeff Robinson moved we adjourn the meeting. Motion seconded by Gary Cunningham. Vote - Cunningham (yes), Robinson (yes) and Lowe (yes).

Meeting adjourned.

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Meeting  
Held Tuesday, September 6, 2011**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Fire/Road Maintenance and Storage Facility at 7:30 PM.

The following members were present: Jeff Robinson, Bill Lowe, Gary Cunningham and Fiscal Officer, Annette Chapman.

Others in attendance were: Fire Chief, Jim Hall, Melissa Chase of the Union County Prosecutor's Office, Sheriff Jamie Patton and Asst. Fire Chief Malcolm Manville.

The meeting was called to order by Chairman, Bill Lowe.

Minutes of the meeting held August 1, 2011, were read and approved. Jeff Robinson made the motion to accept the minutes. Seconded by Gary Cunningham. Vote - Cunningham (yes), Lowe (yes), and Robinson (yes)

After meeting was called to order, Gary Cunningham moved the board enter into an Executive Session for personnel reasons. Bill Lowe seconded this motion. (Resolution # 2011-24) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes). The board asked Melissa Chase to join the group in Executive Session.

The group returned to the meeting room and Bill Lowe moved the board return to regular session. Motion seconded by Jeff Robinson. (Resolution # 2011-25) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

**Old Business:**

The Board thanked Melissa Chase for attending, Melissa will be in contact with the Board once she has finished her research.

After review of possible candidates for this year's Salute to Leaders, Jeff Robinson made a motion to nominate Tomia Lowe as this year's Leader from Leesburg Township. The motion was seconded by Gary Cunningham. (Resolution # 2011-26 Vote - Cunningham (yes), Robinson (yes), and Lowe (yes). This year's banquet will be held on November 3<sup>rd</sup>. Bill Lowe will contact Tomia Lowe and will complete a bio on her and return it to the Union County Chamber for the event.

Jeff Robinson reported the speed indicator signs seem to be working now that they have been washed.

A review of the Northern Union Contract brought up a couple questions on the way the contract states payments will be made. Jeff Robinson made a motion the he attend this weeks meeting with Northern Union and as long as he is clear on what the contract means he will contact the Fiscal Officer who will prepare payment on the contract (\$12,000.00). Gary Cunningham seconded this motion. (Resolution # 2011-27) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

**New Business:**

Fire Chief Hall reported collecting \$700 for the Leesburg Township Fire Department from the Darwin Clem memorial service. The department will send out thank you notes for the generous contributions.

Jeff Robinson reported having surveyed Pine Lane and suggested the Board provide some weed control for the lane.

After discussion, Gary Cunningham moved to approve the Resolution accepting the amounts and rates as determined by the Budget Commission and Authorizing the necessary tax levies and certifying them to the County Auditor commencing January 1, 2012. Jeff Robinson seconded this motion. (Resolution # 2011-28) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

The following bills were presented and examined by the Trustees of Leesburg Township.

Motion to pay all bills presented made by Jeff Robinson, seconded by Gary Cunningham. Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Warrant Number	Bill	Purpose	Amount
6759	Annette Chapman	Payroll - Clerk	1000.10
6760	Gary Cunningham	Payroll - Trustee	653.87
6761	Jeffery L. Robinson	Payroll - Trustee	643.31
6762	Thomas Lee Chapman	Payroll - Sexton	870.53
6763	William R. Lowe	Payroll - Trustee	653.87
6764	OPERS	Monthly Payment	1063.18
6765	William R. Lowe	Re-issue of June Payroll	653.87
6766	James Hall	August Fire Chief Pay	150.00
6767	Ben Laird	August Zoning Insp. Pay	150.00
6768	Pit Stop	Fuel	271.55
6769	Matt Flowers	Reimbursement of EMT	643.40
6770	CenturyLink	Fire Phone	130.79
6771	URE	Hopewell Cemetery Light	28.16
6772	UC Engineer	Road Maintenance	71.64
6773	Dotson's Garage	Parts	12.60
6774	Ohio BWC	Worker's Comp	1829.38
6775	Jenco Wireless	Monthly Internet	49.95
6776	Columbia Gas	Natural Gas	17.25
6777	Ohio Edison	Electric for Facility	591.06
6778	Ohio Edison	Street Lights	61.85
6779	Hanley Printing	Reprint Checks	201.49
6780	Annette Chapman	Stamps, UAN Line & Flags	97.73
	TOTAL		9845.58

Clerk certified funds are sufficient to meet the above amounts. Clerk also certified that check number 6758 was the last check written for the month of August 2011 and 6759 was the first written in September 2011.

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Meeting Minutes

At the conclusion of these discussions and with no further business, Gary Cunningham moved we adjourn the meeting. Motion seconded by Jeff Robinson. Vote - Cunningham (yes), Robinson (yes) and Lowe (yes).

Meeting adjourned.

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Meeting  
Held Monday, October 3, 2011**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Fire/Road Maintenance and Storage Facility at 7:30 PM.

The following members were present: Jeff Robinson, Bill Lowe, Gary Cunningham and Clerk, Annette Chapman.

Others in attendance were: Randy Riffle, Jim Wiley, Fire Chief, Jim Hall, Kevin Dotson, Al Channel, Sawn Sech, Director of Health Education, Sheriff Jamie Patton, Deputy from the UC Sheriff's office and Malcolm Manville.

The meeting was called to order by Chairman, Bill Lowe.

Minutes of the meeting held September 6, 2011, were read and approved. Jeff Robinson made the motion to accept the minutes. Seconded by Gary Cunningham. Vote - Cunningham (yes), Lowe (yes), and Robinson (yes)

**Old Business:**

The Deputy from the Sheriff's office reported no new business and asked for questions from the Trustees. Gary Cunningham asked about a problem burning diesel fuel on the highways. Something he had been hearing about in the community. The Deputy reported not knowing anything about it, but would research and get back with the Trustees.

Jeff Robinson reported the doors on the fire house will be reworked with weather stripping. The fire department will be contacted before repair begins.

**New Business:**

Al Channel, Representative for the Board of Health, spoke on the .5 mil renewal levy. He updated the group on what the levy provided and reminded them that it is a renewal.

The Health Department provided literature to circulate to other Township community members. Besides requesting an endorsement from the Trustees they requested that their names be put on the postcard for advertising the passing of the levy. The Trustees decided they would endorse but did not want their names on the advertisements.

**New Business: cont'd**

At the request of Channel, Jeff Robinson moved the Township Trustees publically support the levy. Bill Lowe seconded this motion. (Resolution # 2011-29) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Sheriff Patton reported the 911 Levy will be up in 2013. The PAC Committee recommended the replacement levy be placed on the November 2011 ballot. The Sheriff reported on the replacement plan. He stated that is was purely for information for the township only.

Bill Lowe asked about the school traffic signs, what are the restricted hours for these areas. After discussion it was recommended that this information be posted in the local newspapers.

Fire Chief Hall reported that the \$35,000 grant for air packs has been completed. He also reported that the Darwin Clem Family had donated a total of \$1200.00 to date. Jim would like to see a sign for out front be purchased with the memorial money. Jim had spoken with the Clem family and they were in favor of this purchase.

Hall also stated that the EMT Software for the department would need to be purchased by December 2011. Jeff Robinson made a motion to purchase the EMT program software to further prepare the department for future growth. The purchase can be made for up to \$4500.00. Motion seconded by Gary Cunningham. (Resolution # 2011-30) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Zoning Inspector, Ben Laird, reported having questions on pole building permits - no permit needed for farm use. Ben is concerned that there is a lot of gray area there. Lowe says they should state use for the building on the permit, but recommended the Zoning Commission meet to set more detailed regulations. The Trustees are recommending the meeting be scheduled for December 5<sup>th</sup> at 6:30. Fiscal Officer Chapman will contact Jean Smith to request this meeting be scheduled.

The following bills were presented and examined by the Trustees of Leesburg Township.

Motion to pay all bills presented made by Jeff Robinson, seconded by Gary Cunningham. Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Warrant Number	Bill	Purpose	Amount
6781	Richwood Banking Co	Interest Payment	3815.30
6782	Northern UC EMS	Contract Paymenbt	12000.00
6783	Jim Hall	Fire Chief Pay	150.00
6784	Ben Laird	Zoning Inspector Pay	150.00
6785	Auditor of State	UAN 4 <sup>th</sup> Quarter Fees	465.00
6786	URE	Electric	28.00
6787	CenturyLink	Fire Phone	130.70
6788	Malcolm Manville	Maintenance 3 <sup>rd</sup> Qtr	342.00
6789	Jenco Wireless	Internet	49.95
6790	Ohio Edison	Street Lights	59.37
6791	Columbus Gas	Natural Gas	22.08
6792	Annette Chapman	Payroll - Clerk	1000.10
6793	Gary Cunningham	Payroll - Trustee	653.87
6794	Jeffery L. Robinson	Payroll - Trustee	643.31
6795	Thomas Lee Chapman	Payroll - Sexton	870.53
6796	William R. Lowe	Payroll - Trustee	653.87
6797	OPERS	Monthly Payment	1063.18
6798	IRS	Qtrly Payment	458.85
6799	Ohio Dept. of Tax	Qtrly Payment	114.54
6800	Ohio School Tax	Qtrly Payment	115.02
	TOTAL		22785.67

Clerk certified funds are sufficient to meet the above amounts. Clerk also certified that check number 6780 was the last check written for the month of September 2011 and 6781 was the first written in October 2011.

At the conclusion of these discussions and with no further business, Gary Cunningham moved we adjourn the meeting. Motion seconded by Bill Lowe. Vote - Cunningham (yes), Robinson (yes) and Lowe (yes).

Meeting adjourned.

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Meeting  
Held Monday, November 7, 2011**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Fire/Road Maintenance and Storage Facility at 7:30 PM.

The following members were present: Jeff Robinson, Bill Lowe, Gary Cunningham and Clerk, Annette Chapman.

Others in attendance were: Fire Chief, Jim Hall, Malcolm Manville, and Deputy Roberts.

The meeting was called to order by Chairman, Bill Lowe.

Minutes of the meeting held October 3, 2011 were read and approved. Jeff Robinson made the motion to accept the minutes. Seconded by Gary Cunningham. Vote - Cunningham (yes), Lowe (yes), and Robinson (yes)

**Old Business:**

Jeff Robinson reported that Zoning Inspector, Ben Laird, contacted him this week about his concern of the agriculture rule on zoning fees/no fees for pole barns in Leesburg Township. After discussion, the Trustees will call a meeting of the Zoning Commission to discuss and clarify these rules for the Zoning Regulations of Leesburg Township. This meeting will be held on December 5<sup>th</sup>, 2011 at 6:30 pm. Fiscal Officer Chapman will contact Jean Smith to arrange meeting and to advertise said meeting.

Deputy Roberts attended the meeting but had nothing to report. The Trustees communicated their concern for the speed of traffic on Route 4. With no other requests made this month by the Trustees the Deputy was sent back out to the roads.

Trustees and Fiscal Officer was reminded that there is a meeting on November 15<sup>th</sup> at the Northern Union Fire Station to review their EMT practices and systems.

**New Business:**

Chief Hall reported spending time working on more grant paperwork.

Discussion on the connection between State Route 347 and the fire station driveway ensued. It was decided that there needs to be some work done to make this connection a smoother transition. Jeff Robinson moved we spend up to \$1000.00 to get the connection in good order. Gary Cunningham seconded this motion. . (Resolution # 2011-31) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Jeff Robinson made a motion to change the code on the fire station door following this Tuesday's election, due to the fact that so many people now have access to the building. Motion seconded by Gary Cunningham. (Resolution # 2011-32) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Leesburg Township received information from the Union County Health Department that their fee schedule is being updated for their Environmental Health Program which includes Private Water Systems Contractor Inspections and Sewage Treatment Systems.

They also received and EMS contract from City of Marysville for a period of 3 years (Jan. 2012 through Dec. 2014). This contract provides certain emergency ambulance and rescue services to the Township. Gary Cunningham moved that Trustee sign said contract for said period. (Contract attached) Jeff Robinson seconded this motion. (Resolution # 2011-33) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

The following bills were presented and examined by the Trustees of Leesburg Township.

Warrant Number	Bill	Purpose	Amount
6801	Annette Chapman	Payroll - Clerk	1000.10
6802	Gary Cunningham	Payroll - Trustee	653.87
6803	Jeffery L. Robinson	Payroll - Trustee	643.31
6804	Thomas Lee Chapman	Payroll - Sexton	870.53
6805	William R. Lowe	Payroll - Trustee	653.87
6806	OPERS	Monthly Payment	1063.18
6807	UC Chamber	Salute to Leader Tickets	125.00
6808	Ohio Edison	Street Lights	55.60
6809	Ohio Edison	Electric	550.77
6810	Col. Gas of Ohio	Natural Gas	37.64
6811	Marysville JT	Advertising for Fire Dept.	57.00
6812	Plotner Hardware	Fire Dept Hardware	22.04
6813	McAuliffe's Ace	Parts for Fire Dept.	147.05
6814	Fire Safety Service	Fire Dept. Supplies	982.50
6815	Pit Stop	Fuel	677.65
6816	CenturyLink	Fire Phone	131.46
6817	Rumpke	Trash Service	31.80
6818	Jenco Wireless	Internet Service	49.95
6819	UC Engineer	Road Service	160.45
6820	Annette Chapman	UAN Phone Line & Postage	95.88
6821	James Hall	Fire Chief Pay	150.00
6822	Ben Laird	Zoning Inspector Pay	150.00
6823-25	Voided	Void	0.00
6826	Union Rural Electric	Cemetery Lights	28.00
	TOTAL		8337.65

Motion to pay all bills presented made by Jeff Robinson, seconded by Gary Cunningham. Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

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Meeting Minutes

Clerk certified funds are sufficient to meet the above amounts. Clerk also certified that check number 6800 was the last check written for the month of October 2011 and 6801 was the first written in November 2011.

At the conclusion of these discussions and with no further business, Gary Cunningham moved we adjourn the meeting. Motion seconded by Jeff Robinson. Vote - Cunningham (yes), Robinson (yes) and Lowe (yes).

Meeting adjourned.

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Meeting  
Held Monday, December 5, 2011**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Fire/Road Maintenance and Storage Facility at 7:30 PM.

The following members were present: Jeff Robinson, Bill Lowe, Gary Cunningham and Clerk, Annette Chapman.

Others in attendance were: Fire Chief, Jim Hall, Assistant Fire Chief Malcolm Manville, along with Ben Laird and Sheriff Patton

The meeting was called to order by Chairman, Bill Lowe.

Minutes of the meeting held November 7, 2011, were read and approved. Jeff Robinson made the motion to accept the minutes. Seconded by Gary Cunningham. Vote - Cunningham (yes), Lowe (yes), and Robinson (yes)

**Old Business:**

Sheriff Patton reported the recap of 2010 and said that 2011 totals were not available at this time due to a systems problem. He also reported that due to the fact that the department was down 26 people they would be doing a restructuring to re-align the department as of the first of the new year. This, he hopes, will make all positions more functional.

Ben Laird reported the zoning meeting held just prior to this board meeting was a very productive one and he would be using a new form for completion upon request for a zoning review of a new barn.

Bill Lowe then moved that the Trustees go into Executive Session. Gary Cunningham seconded this motion.

After completion of their discussions, Gary Cunningham moved the Trustees come out of Executive Session and back into General Session. Jeff Robinson seconded this motion.

The Trustees reported to Jim Hall that the Volunteer Fire Chief positions was just that volunteer and no withholdings would be taken from his check.

Hall reported on 2011 total runs and provided Fiscal Officer Chapman with the numbers to allow her to pay the volunteer firemen for the year.

**Old Business: (Cont'd)**

The Trustees discussed purchasing t-shirts for the firemen this year to show their appreciation for their hard work and dedication for 2011. Jim Hall reported 18 active firemen.

**New Business:**

Bill Lowe brought up the idea of producing a home page for the Township. There was some discussion and the idea will be discussed again at a later date.

It was also discussed that draft policies, per the request of the recent audit, should be prepared. Annette Chapman will research and report back next meeting.

Fiscal Officer Chapman reported transfer of funds were made to satisfy the request of the Audit for 2010 which will require a re-appropriation to be filed for 2011.

A motion made by Jeff Robinson to re-appropriate funds for 2011 as follows:

Account Number	Original Appropriation	Revised Appropriation
1000-110-213	\$1400.00	\$200.00
1000-110-214	500.00	50.00
1000-110-230	3200.00	2200.00
1000-110-330	1000.00	50.00
1000-110-345	1250.00	250.00
1000-110-490	4000.00	2000.00
1000-120-420	3000.00	500.00
1000-130-420	1000.00	200.00
1000-220-323	2000.00	100.00
1000-410-323	1000.00	100.00
1000-610-740	1000.00	50.00
1000-760-730	1000.00	50.00
1000-760-740	250.00	50.00
2021-330-111	21000.00	19000.00

Motion seconded by Gary Cunningham. . (Resolution # 2011-34) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Jeff Robinson moved the Cemetery Sexton job go from employee to contract effective December 1, 2011. Gary Cunningham seconded this motion. (Resolution # 2011-35) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

The following bills were presented and examined by the Trustees of Leesburg Township.

Motion to pay all November bills presented made by Bill Lowe, seconded by Gary Cunningham. Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Warrant Number	Bill	Purpose	Amount
6827	Annette Chapman	Payroll - Clerk	1000.10
6828	Gary Cunningham	Payroll - Trustee	653.87
6829	Jeffery L. Robinson	Payroll - Trustee	643.31
6830	Thomas Lee Chapman	Payroll - Sexton	870.53
6831	William R. Lowe	Payroll - Trustee	653.87
6832	OPERS	Monthly Payment	1063.18
6833	Jim Hall	Fire chief Pay	150.00
6834	Ben Laird	Zoning Inspector Pay	150.00
6835	URE	Cemetery Lighting	28.00
6836	CenturyLink	Fire Phone	130.93
6837	Wolf, Rogers & Dickey	Audit Expense	1220.00
6838	Hanley Printing	W2 Forms	43.67
6839	UC Engineer	Road Maintenance	8028.59
6840	Jenco Wireless	Internet	49.95
6841	Ohio Edison	Street Lights	55.60
6842	Ohio Edison	Electric	279.18
6843	Columbia Gas	Natural Gas	26.21
6844	Marysville JT	Ad for Zoning Meeting	17.44
6845	Annette Chapman	UAN Phone Line	30.37
6846	Rinehart-Walter	Bond Fees for Chapman	532.00
6847	McAuliffe Ace	Fire Station Supplies	57.94
	TOTAL		15684.74

Clerk certified funds are sufficient to meet the above amounts. Clerk also certified that check number 6826 was the last check written for the month of November 2011 and 6627 was the first written in December, 2011.

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At the conclusion of these discussions and with no further business, Gary Cunningham moved we adjourn the meeting. Motion seconded by Jeff Robinson. Vote - Cunningham (yes), Robinson (yes) and Lowe (yes).

Meeting adjourned.

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Meeting  
Held Monday, December 19, 2011**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Fire/Road Maintenance and Storage Facility at 7:30 PM.

The following members were present: Jeff Robinson, Bill Lowe, Gary Cunningham and Fiscal Officer, Annette Chapman.

Others in attendance were: Fire Chief, Jim Hall, and Assistant Fire Chief Malcolm Manville.

The meeting was called to order by Chairman, Bill Lowe.

Minutes of the meeting held December 5, 2011, were read and approved. Gary Cunningham made the motion to accept the minutes. Seconded by Jeff Robinson. Vote - Cunningham (yes), Lowe (yes), and Robinson (yes)

**Old Business:**

Bill Lowe asked about the status of the T-shirts for the Firemen as this year's thank you gift. Jim Hall is getting a quote on pricing and will provide at the next meeting.

Jeff Robinson reported the speed indicator light is not working again. Bill Lowe thinks it could be the lens, Jeff Robinson suggested a group maintenance session.

Jim Hall reported still no response from Golden Giant on the correction of the overhead door issues.

Jeff Robinson asked about the status of the driveway repair between the current drive and State Route 347. It was decided to wait until Spring to repair this spot on the drive.

**New Business:**

Chairman Lowe asked if there was any new business and with no response he moved we proceed into Executive Session for discussion. Gary Cunningham seconded this motion. (Resolution # 2011-36) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

After discussion, Jeff Robinson moved the Trustees return to regular session in the meeting. Bill Lowe seconded this motion. (Resolution # 2011-37) Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

With no further business.

The following bills were presented and examined by the Trustees of Leesburg Township.

Motion to pay all bills presented made by Jeff Robinson, seconded by Gary Cunningham. Vote - Cunningham (yes), Robinson (yes), and Lowe (yes).

Warrant Number	Bill	Purpose	Amount
6848	Annette Chapman	Payroll - Clerk	1000.10
6849	Gary Cunningham	Payroll - Trustee	653.87
6850	Jeffery L. Robinson	Payroll - Trustee	643.31
6851	William R. Lowe	Payroll - Trustee	653.87
6852	OPERS	Monthly Payment	823.18
6853	IRS	Qtrly Payment	429.85
6854	Ohio Dept of Tax	Qtrly Payment	107.40
6855	School District Tax	Qtrly Payment	107.19
6856	Thomas Chapman	Cemetery Sexton	1000.00
6857	Rocky LeMaster	Fireman Pay	225.00
6858	Spencer Roush	Fireman Pay	600.00
6859	Matt Flowers	Fireman Pay	880.00
6860	Alan Fitzpatrick	Fireman Pay	125.00
6861	Mark Hall	Fireman Pay	260.00
6862	Jake Ropp	Fireman Pay	35.00
6863	Jordan L. Moore	Fireman Pay	335.00
6864	Michael B. Carl	Fireman Pay	920.00
6865	Josh Furlong	Fireman Pay	285.00
6866	Barb Pence	Fireman Pay	100.00
6867	Dan Karcher	Fireman Pay	285.00
6868	Corey Schalip	Fireman Pay	475.00
6869	John Cain	Fireman Pay	575.00
6870	Chad Coutts	Fireman Pay	195.00
6871	Larry Gibson	Fireman Pay	240.00

Warrant Number	Bill	Purpose	Amount
6872	Ben Laird	Zoning Inspector Pay	150.00
6873	Jean Smith	Zoning Clerk Pay	100.00
6874	Steve Jolliff	Zoning Board Pay	10.00
6875	Matt Furer	Zoning Board Pay	20.00
6876	Merle D. Robinson	Zoning Board Pay	10.00
6877	Carl Besst	Zoning Board Pay	10.00
6878	Ken Bonnell	Zoning Board Pay	10.00
6879	ACS Gov Systems	EMT Software	2195.00
6880	Treas, State of OH	Board of Pharmacy Fees	150.00
6881	Annette Chapman	Supplies, Stamps UAN Line	56.66
6882	Jenco Wireless	Internet Service	49.95
6883	Columbia Gas	Natural Gas	107.76
6884	Ohio Edison	Street Lights	55.39
6885	UC Engineer	Services and Materials	71.64
6886	Dotsons Garage	Freight Liner Repair	14.66
6887	Malcolm Manville	Fireman Pay and Maint.	1410.00
6888	James Hall	Fire Chief Pay	1210.00
6889	Kevin Dotson	Asst. Fire Chief Pay	910.00
6890	Auditor of State	UAN Fees	712.52
6891	UC Township Officials	2011 Dues	188.00
6892	CenturyLink	Fire Phone	130.78
6893	URE	HOPEWELL LIGHTING	26.90
6894	UC Engineer	Re-issue of Check 6772	71.64
	<b>TOTAL</b>		<b>18,624.67</b>

Clerk certified funds are sufficient to meet the above amounts. Clerk also certified that check number 6847 was the last check written for the first half of the month of December 2011 and 6848 will be the first written in second half December 2011.

At the conclusion of these discussions and with no further business, Jeff Robinson moved we adjourn the meeting. Motion seconded by Bill Lowe. Vote - Cunningham (yes), Robinson (yes) and Lowe (yes).

Meeting adjourned.

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Trustee

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Leesburg Township Fiscal Officer