

**Minutes of Leesburg Township Regular Meeting
Tuesday, January 3, 2017**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Facility at 7:30 PM.

Members present were: Bill Lowe, Jeff Robinson, Gary Cunningham and Fiscal Officer Steve Jolliff.

Others in attendance were: Fire Chief, Jim Hall, Assistant Chief, Malcolm Manville, Fire Captain, Corey Schalip and firefighter Matt Flowers.

The meeting was called to order by Chairman Gary Cunningham. Minutes of the meeting held December 19, 2016 were reviewed. Bill Lowe moved that the minutes be approved as presented. Jeff Robinson seconded the motion. Chairman called the question and all three voted yes.

The first order of business was the election of a new chairman for 2017. Bill Lowe nominated Jeff Robinson to be 2017 Trustee Chairman. Gary Cunningham seconded the motion. There were no further nominations. Chairman Cunningham called for a vote and all three voted in favor of Robinson.

Robinson assumed the chair and asked for old business.

Old Business:

Jeff reported that he had delivered the \$25,000 principal payment to the Richwood Bank. The remaining principal balance on the Township Facility property is \$20,607. Trustees anticipate payoff of the real estate debt, in full, in 2017. Depending on timing of income, it may be paid off earlier than the end of the year.

Error codes were not available to discuss repair of the speed indicators. It was mentioned that Tom Baldwin has not turned in a bill for work done on the Fish Cemetery legal description.

The ball park construction project has been stalled out due to weather and volunteer labor capacity.

Jeff has been discussing replacement of the older mower tractor with Donnie Parrott. Preliminary estimated trade cost is \$3,500 boot. New tractor and mower will cost about \$9,709 and trade in value is about \$5009 for the tractor and \$1,200 for the mower. Malcolm expressed an interest in a brush guard for the new tractor. Jeff mentioned that the trade estimate should include a brush guard and that Parrott's may be able to locate a brush guard off of a trade-in for our other tractor. Donnie will follow up with a written quote.

Bill Lowe has been pricing replacement springs and seals for the overhead doors to make them more wind resistant. Jim Hall still has some concerns about the noise and vibration allowed by the current hinges and seals.

The issue of residents living in a horse barn apartment on Springdale Road was brought up again. The health department confirms that the septic system was permitted and installed to code, just for occasional use for horse stall tenants.

Jeff reviewed the schedule of miscellaneous payments made in support of township business and maintenance. Bill moved that the township adopt the payment schedule attached to these minutes. (Resolution 2017-1) The approved schedule does not cover payments to volunteer firemen for training meetings or for fire and emergency medical runs. Gary seconded the motion. Jeff called for a vote and all three voted yes.

Trustees agreed to discuss firefighter payments later and consider potential officer promotions. They also agreed to defer any decision to acquire shipping containers for construction of a firefighter training simulator.

New Business:

Trustees began discussion of building an additional building at the township facility that would store maintenance equipment. Such a building could be designed to provide fire training as well as equipment storage. Generally, they would like to have 3 bays and an entrance area. No work has been done on drawings, estimates, or a time table, at this point.

Matt Flowers informed the trustees that there was a possibility that Honda might be able to assist with shipping containers if that option is reconsidered. Matt asked the Fiscal Officer to provide some historical information on fire grants to reimburse training costs.

Trustees and Fiscal Officer then began discussion of the estimated 2017 income and unencumbered fund balances and went through budgeted expenses, line by line. At the end of the discussion, Fiscal Officer has a proposed appropriations budget to submit for county review.

Trustees then discussed several possible plans for compensating firefighters for training meetings and fire and emergency runs. Objectives are to incent firefighters to get ample training hours and build team competencies. More discussion will be held on this at January 16 meeting.

Jolliff reviewed the zoning boards' member lists and recommended that Carl Besst be replaced on the Zoning Board and suggested that an alternate member be appointed to the Board of Zoning Appeals. Gary Cunningham moved that Tom Baldwin be changed from an alternate to a regular member of the Zoning Board. Bill seconded the motion. Jeff called for a vote and all three voted yes. Trustees will consider possible members for BZA.

Fiscal officer presented two warrants for signature. Six checks written subsequent to the December 19 meeting were signed by trustees in December and those checks are also included in the list, below.

Warrant Number	Bill	Purpose	Amount
8555	Ben Laird	Zoning Inspector	150.00
8556	James Hall	Fire Chief and Janitor Svc	290.00
8557	Gary Cunningham	Payroll	685.60
8558	Steve Jolliff	Payroll	1071.27
8559	William R. Lowe	Payroll	685.60
8560	Jeffery Robinson	Payroll	649.72
8561	Bound Tree Medical	Squad Med Supplies	155.37
8562	Union Rural	Hopewell Electric	44.75
8227	James Hall	Fire Chief/Janitor	290.00
	Total		4,022.31

Fiscal Officer certified that funds were sufficient to meet the above amounts.

At the conclusion of these discussions and with no further business, Bill Lowe moved that the meeting be adjourned. Motion was seconded by Gary Cunningham. Chairman Robinson called for a vote and all three voted yes.

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Fiscal Officer

At the January 3, 2017 meeting of the Leesburg Township Trustees, the following payments were proposed and approved for Calendar Year 2017.

Mileage Rate of Reimbursement (per 2017 IRS standard) \$0.535 per mile

Mileage is only to be paid for business travel outside the County.

Cemetery maintenance contract continues through 2017 at \$8,500 divided by 7 months

Cemetery lots will continue to cost \$250 each for township residents, \$500 outside the township

Ben Laird will continue to receive a \$150/month stipend as Zoning Inspector.

Danny Devers will receive a \$250 annual stipend for maintenance of the Scott Cemetery

Jim Hall will receive a \$140 per month stipend for janitorial maintenance at the township facility

Malcolm Manville will receive \$12 per hour for general maintenance and mowing at the township facility and the park, as he determines to be necessary.

Payments to Zoning Clerk and committee members will be paid in December.

Jean Smith will receive \$100 per meeting of either the Zoning Commission or Board of

Smith or Trustees will have will have the option of hiring a court reporter, at township expense if they suspect the issue will be contested and a record may be needed of any Board of Zoning Appeals meeting.

Members of the zoning and zoning appeals boards will receive \$20 per meeting attended

Township will pay membership expenses for the trustees, fiscal officer, fire chief, and zoning inspector to state and local township associations

The changes included in this resolution for 2017, versus 2016, are the mileage rate, the increase of zoning committee member pay from \$10-\$20 per meeting and making a court reporter option: rather than a requirement, at Zoning Appeals Board meetings.

The above expenditures were approved by Leesburg Township Trustees at the January 3, 2017 meeting by resolution 2017-1 and are incorporated into those meeting minutes.

Steve Jolliff, Fiscal Officer

**Minutes of Leesburg Township Regular Meeting
Monday, January 16, 2017**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Facility at 7:30 PM.

Members present were: Jeff Robinson, Bill Lowe, Gary Cunningham and Fiscal Officer Steve Jolliff.

Others in attendance were: Fire Chief Jim Hall, Fire Captain Corey Schalip, firefighter Matt Flowers, Zoning Inspector Ben Laird, Township Insurance Agent John Howar of Rinehart-Walters Agency and Ohio Plan Insurance. and township residents Joe Pence and Nigel Pence.

The meeting was called to order by Chairman Jeff Robinson. Minutes of the meeting held January 3, 2017 were reviewed. Bill Lowe moved that the minutes be approved subject to adding that mileage would only be reimbursed for business travel outside of the county. Gary Cunningham seconded the motion. Chairman called the question and all three voted yes.

Chairman Robinson asked the Fiscal Officer to record the rotation of Trustee Bill Lowe to the Vice Chair position.

John Howar was asked to present first. John distributed copies of the township insurance renewal changes and reviewed the highlights and changes. The renewal is due March 4, 2017. Any changes after that point will be billed later in the year. The renewal quote for the policy, as presented, will be \$5,249.

Ben Laird updated the trustees on a zoning situation on Snyder Road. A resident has brought in a mobile home trailer to use for storage purposes. The legality of this situation is unclear, as there are questions whether existing mobile home zoning applies to one with use converted to storage. There is also a question of what time limit should be used when a letter demanding removal is served. There is a question of whether a permit would be required or if the use is even permissible.

Residents Joe and Nigel Pence both spoke in opposition to the mobile home. There was some research of the zoning regs and discussion without a resolution and there appeared to be a need to assemble the Zoning Board for clarification.

Fire Chief Jim Hall reported that the department had a typical month. Among other runs, they attended a tree fire on a URE power line, off-road, and had attended a truck accident on Rt 4 earlier today.

The chairman noted that the prosecutor's office is writing the engine breaking resolution.

Corey Schalip reported that the trade in value of the department's life pack monitor would be \$1,000 toward a purchase price of \$28,000 for the new model.

In old business, Jeff indicated that he is still working on the speed indicators and that there is no progress on the ball park work. The construction is likely stalled out until the weather breaks in spring.

Trustees are still discussing amendments to fireman compensation and that discussion will continue at a later meeting, however the trustees did appoint Fire Captain Corey Schalip to be the department's Information Officer and added a \$300/year payment to his regular compensation.

They also agreed to continue the Chief's compensation at \$150/month, continue the \$600 annual payment to Assistant Chiefs Kevin Dotson and Malcolm Manville. Riley Hall, as the medical director, replacing Mike Carl, will be awarded \$600 per year and Training Officers Matt Flowers and Chad Coutts will split a \$600/year award at \$350 for Matt and \$250 for Chad (per their agreement).

The trustees then discussed the need for a zoning commission meeting and determined to call a meeting for Tuesday, February 7 at 7:30 PM. The need for an alternate Board of Zoning Appeals member was discussed. Gary Cunningham proposed that Nathan Price be named an alternate to the BZA. Bill Lowe seconded the motion. The chairman called for a vote and all three voted in favor.

Trustees and F.O. turned their attention to the appropriations budget. The trustees reviewed the appropriations budget and proposed a small change. Bill Lowe moved that the township formally adopt the draft income and appropriations budgets. (Resolution 2017-2) Gary Cunningham seconded the motion. Jeff Robinson called the question and all three voted yes. The F.O. was instructed to submit those to the County Auditor's Office for their approval.

Gary Cunningham then moved that the meeting be adjourned. Bill Lowe seconded the motion. Jeff Robinson asked for a vote. All three voted yes. Meeting was adjourned.

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Regular Meeting
Tuesday, February 6, 2017**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Facility at 7:30 PM.

Members present were trustees: Bill Lowe, Gary Cunningham, Chairman Jeff Robinson and Fiscal Officer Steve Jolliff.

Others in attendance were: Fire Chief, Jim Hall, Assistant Chief, Malcolm Manville, Assistant Chief Kevin Dotson, Fire Captain, Corey Schalip, firefighter Alan Fitzpatrick, Deputy Sheriff Williams and Zoning Inspector Ben Laird. County Auditor Andrea Weaver also attended for part of the meeting.

Chairman Jeff Robinson called the meeting to order. Trustees reviewed the minutes of the January 16 meeting. Bill Lowe moved that the minutes vbe approved as submitted. Gary Cunningham seconded the motion. Jeff Robinson called for a vote and all three voted yes.

Deputy Williams was asked if he had topics to address. He indicated that this was primarily a courtesy appearance to hear our concerns. There was some discussion of a particular automobile that has been frequently observed driving recklessly in the township. Some general safety concerns were exchanged and Deputy Williams went back on patrol.

In old business, Jeff reported that the speed indicators are working. Bill Lowe had replaced the batteries and had found good deals for deep cycle replacement batteries at \$89.99. For future reference, two years is the effective life of new batteries in the speed indicator units. Battery replacement worked although battery recharging did not.

Jeff brought in a firm contract from Parrott Implement to trade the township's older John Deere tractor and deck for new for \$3,500, all in. Bill moved that the township agree to purchase the old mower for new for \$3,500 net. (Resolution 2017-3) Gary Cunningham seconded the motion. All three voted in favor. Malcolm will coordinate the transportation of the old

unit prior to delivery of the replacement so it is safely stored at the dealership. Malcolm will also follow up on obtaining a brush guard for the mower which is being retained.

County Auditor Andrea Weaver was asked to discuss the Fire and Emergency Services levy which will expire this year. She informed the township that we will need to decide whether we want to renew, replace, or increase the levy then approve a resolution prior to requesting auditor certification during the July August time frame. There are three election date options that would permit tax collection to be uninterrupted. We can email scans of the resolution to Andrea and will need to provide original documents to the Board of Elections.

Returning to old business; Zoning Inspector Ben Laird updated the township on the Snyder Road trailer violation. Ben sent a violation to the residents via certified mail. He granted them 30 days to remove the violation or appeal to the BZA. The trustees called for a meeting of the Zoning Commission on 2/7/17 at the 1/16/17 meeting. To discuss this and other issues. Ben will seek additional clarification from LUC Planning. His appeals to the County Building Department have not provided much assistance.

There was also some discussion about the accumulation of litter trash in the vicinity of the Pit Stop.

In new business, Corey Schalip reported that he had obtained a quote of \$5,455 for a batch of rescue tools that has been discussed earlier. The tools include a vehicle lifting kit(\$2,610), a glass cutter kit(\$370), air chisels(\$1,825) and a hydraulic ram accessory pack.(\$650). Current list price is about \$8,000.

The trustees inquired about the department's need to replace 4 sets of turnout gear, per year, to keep the 10-year expiration dates current. Corey reported that 4 sets of coats and pants would cost \$8,900. Other equipment on the fire department list of desired equipment upgrades are a 12-lead life pack monitor and a cascade air tank refilling system, in that

order. Cost of the 12 lead monitor is about \$28,000 and our old monitor is worth about \$1,000 in trade in. Depending on installation labor, the air tank system could be as much as \$48,000. We are still in the running for a Firehouse Subs grant for the air system.

Kevin Dotson expressed concern for the need to repair the pond overflow drainage tile. There is potential for the overflow to damage crops and neighboring farmland productivity. The trustees requested that Alan Fitzpatrick give them a bid on the cost to repair or replace the overflow outlet.

Jim Hall reported that the fire department had donated some excess 5 inch hose that had been donated to us. Some of the hose went to Union Township in Union County and some went to Bokes Creek Township in Logan County.

Malcolm Manville informed the township that there is a light out at the park. We will need to look at what repairs are needed there.

The annual township trash collection/clean up day will be April 15. We will be able to accept appliances containing freon, provided the system is intact and freon is contained. Bill Lowe has spoken to the tire recycling company and they are willing to attend to receive tires. The trustees decided to go with 5 dumpsters. Bill had a prototype poster. Jeff will have copies made for posting around the township.

The trustees reviewed a letter that Thayne Gray, in the prosecutor's office, had circulated, regarding potential conflict of interest between the Fiscal Officer's role and his employment with JP Morgan. Bill asked that it be placed in the Township Policies book.

Jim Hall reported that there is no point at the North end of Pine Lane that allows a fire engine to turn around. The township has dumped stone there for this purpose, previously, and will likely need to dump another.

Bill Lowe presented a fireman's compensation plan that has resulted from discussions over the last three months. That plan is attached to these minutes and will be in the policy book. The firemen present agreed that this was an acceptable plan. Bill Lowe moved that the plan be adopted. (Resolution 2017-3) Gary Cunningham seconded the motion. Chairman Robinson called for a vote and all three voted yes.

Gary Cunningham moved that the Township purchase the tools that the fire department has requested for \$5,455. (resolution 2017-4) Bill Lowe seconded the motion. Chairman Robinson called for a vote and all three voted yes. The trustees asked Corey Schalip to place the order.

Corey will also look into options of leasing the 12-lead life pack and the trade in possibilities for the old life pack.

Bill moved that the department order two sets of coat and pants turnout gear, now, and that the purchase of two more sets will be considered later in the year. Gary Cunningham seconded the motion. Chairman Robinson called for a vote and all three voted yes.

Bill Lowe moved that Jeremy Taylor be appointed as an alternate to the Zoning Board. Gary Cunningham seconded the motion. Chairman Robinson called for a vote and all three voted yes.

The fiscal officer distributed recently received correspondence for review. Robinson moved that the township review reports and pay bills. Lowe seconded the motion, Robinson called for a vote and all three voted yes

Trustees signed purchase orders and warrants and reviewed reports and correspondence.

Warrants for signature included:

8563	Gary Cunningham	Payroll	685.60
8564	Steve Jolliff	Payroll	1071.27
8565	William R Lowe	Payroll	685.60
8566	Jeffery Robinson	Payroll	650.62
8567	James Hall	Fire Chief and Maintenance	290.00
8568	Ben Laird	Zoning Inspector	150.00
8569	Union Co Engineer	Snow Removal Billing	373.94
8570	Fire Safety Services	Inv 97190 FD supplies	282.00
8571	Union Rural Electric	Cemetery electric service	44.75
8572	Clark State Com Coll	Training-McIntire-Reese	603.66
8573	Steve Jolliff	Toner cart and office sup	141.27
8574	Tri-Twp Firefighters	Fire Extinguishers purchased	73.00
8575	Bradley Reese	Reimburse text book	166.21
8576	Jenco Wireless	2 months Interner Service	99.90
8577	Plotner Hardware	Cleaning Supplies	32.06
8578	Ohio Edison Co	Electric-3 locations	327.85
8579	Marysville J-T	Advertise 2/7 zoning meeting	23.50
8580	Columbia Gas	2 months gas service	440.45
8581	Bound Tree Medical	first aid supplies	158.27
8582	McAuliffe's ACE	Supplies	41.94
8583	William Lowe	Reimb'se speed sign batteries	179.98
8584	Rumpke	Trash pick up	67.11
8585	Union County Sheriff	Background Check-McIntire	57.00
8586	Treasurer of Ohio	Firefighter Dependents Fund	150.00
8587	Ohio B W C	Premium	134.54
8588	Internal Revenue SVC	Withholding	128.39
	Total		7058.21

Fiscal Officer further certified that funds were available to cover all Warrants presented.

Bill Lowe moved that the meeting be adjourned. Jeff Robinson seconded the motion. Chairman Cunningham called for a vote and all voted in favor. Meeting was adjourned.

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Fiscal Officer

Firefighter Compensation attached.

**Minutes of Leesburg Township Regular Meeting
Monday, March 6, 2017**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Facility at 7:30 PM.

Members present were: Jeff Robinson, Gary Cunningham and Fiscal Officer Steve Jolliff. Trustee Bill Lowe was not in attendance.

Others in attendance were: Fire Chief, Jim Hall, Malcolm Manville, Kevin Dotson, Corey Schalip, Alan Fitzpatrick, Matt Flowers, Ben Laird. Also attending were Liberty Township Trustee Karen Johnson and Fiscal Officer Jeff Rea.

The meeting was called to order by Chairman Jeff Robinson. Minutes of the meeting held February 6, 2017 were reviewed. Gary Cunningham moved that the minutes be approved as presented. Jeff Robinson seconded the motion. Chairman called the question and both trustees voted yes.

In old news: Gary Cunningham moved that the trustees accept the work performed by Alan Fitzpatrick and pay for correcting his drainage repair to the pond outlet. Jeff seconded the motion and both voted in favor.

Ben Laird informed the trustees that he anticipated that Randy Riffle would be attending the meeting to question the zoning violation. Riffle was cited by the Zoning Officer for bringing a mobile home onto his property for storage, contrary to zoning regulation. Riffle was given 30 days from 1/18/17. He responded on 2/17/17 and said he wanted to attend the trustees meeting. He did not attend and per zoning regulation page 60, the citation is not appealable. Laird will initiate legal process to require removal of the mobile home.

Trustees noted that the light is still out at the park. Donnie Parrott will be making final arrangements to complete delivery of the new mower.

Karen Johnson and Jeff Rea addressed the meeting to talk about potential formation of a larger Fire District. Liberty Township has a grant to investigate the economics and feasibility of creating a district that might

include portions or all of Liberty, Leesburg, York, Taylor, and Allen Townships. They are looking at the needs and resources available and will summarize the possibilities. Their question is whether Leesburg would share data and cooperate with the study.

Leesburg Chief Jim Hall stated that all small departments have challenges with manpower and funding. The right plan has potential to improve coverages and better utilize resources. Leesburg Trustees are willing to cooperate and the chief and fiscal officer were authorized to share information that would assist the study.

Ben Laird discussed the need to make improvements the Watterson grave. He also has grave markers to be added to two WWII veteran graves. A 4-H club is looking for a cemetery clean-up project. It was suggested that Pine Land Cemetery would be a good candidate. Ben will help them coordinate their service project. He noted that the Hopewell flag pole area would benefit from a volunteer project, perhaps an Eagle Scout project.

Alan Fitzpatrick reported that he had performed the needed improvements to the pond overflow to protect adjoining farm land from damage. The work was good quality and should correct the drainage problem.

Jeff informed the trustees that he had discussed the culvert damage that continues to be created with the county engineer at the 2/25/17 county engineer's annual meeting. The engineer staff has been informed about the damage but continue to damage culverts and tear up ditches by digging up sod operating tractors in the mud.

Fire Department will try to get John Cunningham to troubleshoot problems with the Sutphen Fire Engine next month. The department has also had some problems starting a saw. McAuliffe's has successfully made repairs and it now starts easy and runs well.

Malcolm reported that the trade-in mower and deck have been picked up by Parrott's and a brush guard is now installed on the mower purchased in 2016.

Firefighters report that our training expense reimbursement request has been approved and a check is forthcoming.

It was noted that a Deputy Sheriff has been making the township facility a regular part of his regular patrol route. The extra visibility and presence are appreciated.

Jeff will attend the County Health Department's public meeting this week, representing the Township.

Minutes of the LUC Executive Committee were circulated.

It was noted that Merle Robinson has requested to be a Zoning Board Alternate member rather than a regular member. Duane Stinemetz has agreed to become a regular member. Gary Cunningham moved that Duane be appointed a regular member and that Merle remain an alternate member. Jeff seconded the motion and both voted in favor.

The county engineer's office requested township approval of their rates for work executed at our request. Gary Cunningham moved that the trustees approve the resolution. (resolution 2017-5) Jeff Robinson seconded the motion. Both voted in favor. See attachment to minutes.

Fiscal Officer briefly discussed the UCTOA banquet meeting to be held 4/6/17. Leesburg personnel will make their own arrangements as they may desire.

Fiscal Officer requested the trustees wishes with regard to the Code Red emergency calling program operated by the Sheriff's Department. Cunningham moved that the township participate and pay the \$500 annual fee. Robinson seconded the motion and called for a vote. Both voted in favor.

Fiscal Officer also noted that the cooperative purchasing program operated by the Ohio Department of Administrative Services is due for renewal at an annual cost of \$100. Cunningham moved that the township renew Leesburg

membership, Robinson seconded the motion and called for a vote. Both voted in favor.

Trustees signed purchase orders and warrants and reviewed reports and correspondence.

Warrants for signature included:

8589	Gary Cunningham	Payroll	685.60
8590	Steve Jolliff	Payroll	1,071.27
8591	William R Lowe	Payroll	685.60
8592	Jeffery Robinson	Payroll	650.62
8593	James Hall	Fire Chief and Maintenance	290.00
8594	Ben Laird	Zoning Inspector	150.00
8595	Howell Rescue Sysem	Check was replaced by #8611	0
8596	Fire Safety Services	Inv 97223 FD supplies	159.90
8597	James Hall	Reimburse Office Supplies	21.74
8598	McAuliffe's Ace	Cleaning Supplies	81.60
8599	Ben Laird	Certified Mail - Riffle	3.77
8600	Jean Smith	Stamps - Zoning Boards	18.80
8601	Voided	Damaged in Printing	0
8602	Union Rural Electric	Cemetery Electric	44.75
8603	CompManagement	Workmans Comp Management	100.00
8604	Bender Communicatio	Radio Installation Work	1,000.00
8605	Ohio Edison	Electric Service - 3 meters	317.05
8606	Ohio Bu Wkmns Comp	Workmans Comp	269.08
8607	Century Link	Telephone Service-3 months	618.57
8608	R Tom Baldwin	Legal Consultation-Research	800.00
8609	Marysville Printing	Flyers for Trash Day	29.50
8610	Union County Sheriff	Code Red Annual Fee	500.00
8611	Howell Rescue Sys	Lifting and Cutting Equip	4,881.40
8612	Rinehart-Walters-Da	Insurance Renewal	5,249.00
8613	Internal Rev Svc	Fed Medicare and Inc Tax	313.53
8614	Jenco Wireless	Internet Service	49.95
	Total		17,991.73

Fiscal Officer further certified that funds were available to cover all warrants presented.

Cunningham moved that the meeting be adjourned. Robinson seconded the motion and called for a vote. Both voted in favor. Meeting was adjourned.

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Fiscal Officer

County Engineer work rates attached

**Minutes of Leesburg Township Regular Meeting
Monday, April 3, 2017**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Facility at 7:30 PM.

Members present were Trustees; Jeff Robinson, Gary Cunningham, Bill Lowe and Fiscal Officer Steve Jolliff.

Others in attendance were: Fire Chief, Jim Hall, Malcolm Manville, Matt Flowers, Ben Laird, Gerald Foreman, Terry Stewart, Tara Riffle, Randall Riffle, Sean Kiess and Matt Hall.

The meeting was called to order by Chairman Jeff Robinson. Minutes of the meeting held March 6, 2017 were reviewed. Gary Cunningham moved that the minutes be approved as presented. Bill Lowe seconded that motion. Jeff Robinson called for a vote and all three voted yes.

In old business, Jeff Robinson noted that ball games will begin soon at the park and Frank White will be requested to return to work on the building project.

Jeff has the needed bulb to repair the park light. It was noted that John Cunningham will coordinate with Jim Hall regarding probable repairs to the Sutphen fire engine.

Duane Stinemetz has asked to become an alternate member of the Zoning Commission. Bill Lowe moved that alternate member Jeremy Taylor be named as a primary member of the commission and that Duane be named as an alternate member. Jeff asked for a vote and all three voted in favor.

Randall and Tara Riffle were present to discuss the zoning violation notice regarding the mobile home on their property. The Riffles stated that the mobile home was for agricultural use. The plan was to use part as a chicken house, part as general storage of feed and supplies, and possibly to shelter goats. They were unaware of the zoning implications. The barn that had previously been their henhouse was not secure and they had 22 chickens

killed there. They have 5+ acres there and the kitchen and bathroom have been stripped out of the mobile home. Riffles indicated that when weather permitted, they would tie it down and alter the appearance by making it look more like a conventional barn. They asked that it be considered agricultural use and fall under zoning sections 100 and 101.

The trustees advised them that their next step would be for the Riffles to appeal to the Board of Zoning Appeals at a cost of \$500. If they wished to appeal the BZA decision, the next step would be the common pleas court.

Residents Gerald Foreman and Terry Stewart were in attendance to ask about progress on the engine braking legislation enacted at an earlier meeting. The trustees reported that they will follow up with Melissa Chase in the prosecutor's office. Foreman and Stewart also asked why the intersection of St Rts 4 and 347 were marked 45 mph from 3 directions but not for traffic coming from the west. Signage clarification by the state will be required. Foreman also discussed soil erosion at the nearby culvert and was told it is a state issue.

In new business, Matt Hall addressed a possible change in the management and usage of the ball fields at the park. Matt introduced Sean Kiess who is currently president of the North Union Little League. Sean wants to use the field for more North Union baseball players. The current use is for traveling ball teams that look to our park as a low cost venue for pay to play players. Sean wants to begin use of the fields as the home field for a traveling team program that will include mostly North Union players. He believes that local ball players will play for a local team rather than playing for out of town teams.

The fields would generate revenue that can be reinvested in the field and cover some maintenance expense. Kiess would create a website for scheduling field use and would create a commission with rotating leadership to administer the proposed league. Kiess' primary objective is to improve the talent level of the North Union Baseball Team.

Minutes of Leesburg Township Meeting, April 3, 2017 Page 3

Trustees will discuss amending the field use with Eric Krebehenne, who manages the park use at the present time, and get back to Kiess.

Malcolm Manville has ordered a hitch and receiver for the mower tractor to expand the utility.. Mac also reported that Jeremy Knaul has requested a cart to use for field maintenance. A donated cart has been retained for that use.

Trustees then took up discussion of proposed zoning changes regarding small buildings and mobile homes in the township. Trustees brought Brad Bodenmiller of LUC into the discussion by phone. Bodenmiller had drafted regulation changes as discussed in the Zoning Commission meeting. Trustees decided to defer action on zoning changes until the May 1 meeting. Bodenmiller will attend that meeting and will redraft changes for action at that time.

The Fiscal Officer reported that the township Annual Financial Report was completed and the appropriate advertisement had been placed. The Auditor of State's team is working on the 2015 and 2016 financial audits.

Bill Lowe reported that the Soil and Water Conservation District has requested use of the township meeting room for a meeting on or about May 9. Trustees agreed to allow the SWCDS to use the meeting room.

Fire Chief Hall reported that March had been a slow month with only six runs. This compares to three runs in the first three days of April.

Trustees signed purchase orders and warrants and reviewed reports and correspondence.

Warrants for signature included:

8615	Howell Rescue Sys	HD1 Chain Kit tool package	750.00
8616	Deere and Company	Boot to purchase mower	3,500.00
8617	Alan Fitzpatrick	Pond Drainage Repair	295.00
8618	Columbia Gas of Ohio	Gas Utility Service	146.67
8619	Rinehart Walters Dan	Bond for Zoning Inspector	50.00

8620	Rumpke	Trash SVC - 4 months	92.41
8621	Dave's Pharmacy	Squad Supply Restock	616.29
8622	McAuliffe's Ace	Saw Repair and flag hardware	160.34
8623	Treasurer of State	Cooperative Purchasing Renew	100.00
8624	Richwood Banking Co	Building Payment	19,707.18
8625	Dotson's Garage	Service Tractor	14.50
8626	Steve Jolliff	Reimburse two rolls Stamps	98.00
8627	Bender Comm'cations	Program Radios	475.00
8628	Ohio Edison	Electricity	381.06
8629	Ben Laird	Zoning Payroll	150.00
8630	James Hall	Chief and Mtc payroll	290.00
8631	Gary L Cunningham	Payroll	685.60
8632	Steven Jolliff	Payroll	1,071.27
8633	William R Lowe	Payroll	685.60
8634	Jeffery Robinson	Payroll	650.62
8635	Union Co Engineer	Salt and Plow Roads-January	229.58
8636	Calvin Gibson	Wibley Grave	175.00
8637	Union Rural Electric	Hopewell Cemetery Electric	44.75
8638	Phoenix Safety	Boots McIntire and Reese	577.00
8639	Treasurer of State	UAN Accounting Expense	534.00
8640	Plotner Hardware	Inv #27565	26.94
8641	Marysville Journal Tri	Publish AFR Ad	30.55
Total			31,537.36

Fiscal Officer further certified that funds were available to cover all warrants presented.

Cunningham moved that the meeting be adjourned. Lowe seconded the motion. Robinson called for a vote and all three trustees voted yes. Meeting was adjourned.

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Regular Meeting
Monday, May 1, 2017**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Facility at 7:30 PM.

Members present were Trustees; Jeff Robinson, Gary Cunningham, Bill Lowe and Fiscal Officer Steve Jolliff.

Others in attendance were: Fire Chief Jim Hall, Brad Bodenmiller of LUC, Zoning Inspector Ben Laird, four representatives of the Union County Engineer's Office, Deputy Sheriff Matt Henry, and fireman Matt Flowers.

The meeting was called to order by Chairman Jeff Robinson. Minutes of the meeting held April 3, 2017 were reviewed. Gary Cunningham moved that the minutes be approved as presented. Bill Lowe seconded that motion. Jeff Robinson called for a vote and all three voted yes.

In old business, Jeff reported that he had spoken to Eric Krebehenne about changes to the usage of ball fields. It appears that Eric's group can work with the travel team field use as proposed by Sean Kiess and Matt Hall. Krebehenne and Kiess have talked about the proposal and Kiess will continue with planning for his baseball commission and a 2018 season.

Frank White is again making some progress on the concession and storage building at the park. Bill and Mac have keys to the building and more copies will be made. The light at the park still needs work and that will be finished this week.

Jeff and Ben have been in additional consultation with Riffles. The area is still too wet to get the trailer moved but we want to set a time limit for removal. Bill Lowe moved that the township inform Riffles that the mobile home trailer must be dismantled and fully removed by June 30, 2017. Gary Cunningham seconded the motion. Chairman called the question and all three voted yes. Ben will inform them formally via regular and certified mail.

The County Engineer's Office presented plans and cost estimates for three road improvement projects that need to be completed by the engineer at township expense.

Bill Lowe moved that the township resolve (Resolution 2017-6) to authorize completion of all three projects at a total cost of \$15,338.09. Details of the projects are attached to these minutes. Gary seconded the motion, Jeff called for a vote and all three voted yes. The fiscal officer will prepare the resolution docs and forward same to the engineer.

There was also some discussion of ongoing culvert damage and drainage damage being done by county mowing crews, with Robinson expressing complaints on behalf of several township residents. A preference was expressed for the flail type mowers which give the mowing crew better visibility and control. Engineers said the cost of flail mowers, three times the cost of the rotary mowers, prohibited the conversion. The engineer's staff was shown some pictures of drainage damage.

Trustees also expressed concern about grass and weeds blocking traffic visibility, especially when the vegetation was behind guard rails and mowing was limited. Guard rail on Gandy-Eddy Road was specifically mentioned. It was asked if this one could be amended by adding parallel culvert and leveling the steep part of the ditch to eliminate need for the rail. That action will be considered.

Officer Matt Henry of the Union County Sheriff's Office addressed the meeting. He asked if there were any issues regarding UCSO and if we were receiving the monthly sheriff activity reports. There was some discussion of an abandoned car in Pharisburg that had been there for several days. Intentional and excessive motorcycle noise was discussed. There was also discussion of groups of recreational bicycle riders who consistently ignore traffic laws.

Brad Bodenmiller of the Logan Union Champaign Regional Planning Commission brought in a copy of the changes to the Zoning Regulations as proposed at

the April trustee meeting. Brad reviewed each of the changes and cross reference notes. Bill Lowe moved that the township resolve to adopt the revised zoning regulations. (Resolution 2017-7) Gary Cunningham seconded the motion. Chairman Robinson called for a vote and all three voted for the resolution. Bodenmiller will present the proposed changes to LUC and then to the Fiscal Officer. Certified resolution will be presented to the Zoning Secretary to call for and advertise a public meeting.

It was also noted that township resident Gerald Foreman appears to be selling some small portable storage buildings from his home, that are constructed off-site. Ben will look into this further and inform the resident that this is a violation of section 10 of the Zoning Regulations and it will need to stop. There have been no complaints but trustees expect that other residents who have tried to operate on a larger scale, and have not been allowed to continue, will have objections.

The Fiscal Officer distributed copies of some examples of engine braking resolutions and how other township governments have handled this issue. These examples were provided by Melissa Chase in the County Prosecutor's Office. After discussion of these, Gary Cunningham moved that Leesburg Township adopt the model language used by Liberty Township in Trumbull County, with only minor adaptations. (Resolution 2017-8). A copy of the text is attached to these minutes. Bill Lowe seconded the motion. Jeff Robinson called for a vote and all three voted in favor.

Ben Laird reported no more new business. He will follow up with the Riffles. He has installed the cemetery plaques mentioned last month. He brought up the topic of the cost to be charged for burying an urn in one of the Leesburg Township cemeteries. This was an issue last week for a burial. In order to clarify the situation, Bill Lowe moved that the township establish a price of \$200 for burial of an urn. The township would pay for burying the urn out of that fee. Gary Cunningham seconded the motion. Jeff Robinson called the question and all three voted yes.

Laird also mentioned that the Paul Wibley grave needs some additional fill.

Fire Chief Hall reported that April was a very busy month with 22 runs. Firemen were able to use the new rescue tools and they were quite effective, performing as anticipated. He also noted that some new residents appear to be abusing the township EMS. Hall will monitor that.

Chief Hall and Fireman Flowers were called out to a fire in Magnetic Springs at this point.

Bill Lowe brought in two checks from sale of metal brought in on trash day. They were for \$140.63 and \$218.57. There is still some non-steel scrap to sell. The tire recycler received \$784 for tire disposal. That represented between 250 and 300 tires. The trash filled seven 22 yard dumpsters this year versus five in 2016. The Fiscal Officer reported that donations of \$156 were also received.

The trustees discussed that the Township needed to do something to honor Donnie Parrott who died a few days ago. The Parrott Family was highly supportive of the North Union Athletic Complex and it was expressed that that charity would be appropriate. Gary Cunningham moved that a \$500 donation be made to NUAC in honor and memory of Donnie Parrott from the citizens of the township. Jeff Robinson seconded the motion and all three voted in favor.

Trustees then signed purchase orders and warrants and reviewed reports and correspondence.

8642	Gary L Cunningham	payroll	685.60
8643	Steven Jolliff	Payroll	1071.27
8644	William R Lowe	payroll	685.60
8645	Jeffery L Robinson	payroll	650.62
8646	April Laird	cemetery mtc contract	1,214.29
8647	Ben Laird	Zoning Inspector	150.00
8648	James Hall	Fire Chief/Mtc	290.00
8649	William R Lowe	Construction Materials	79.90

8650	Parrott Implement	Mower tractor parts	83.45
8651	Union Rural Electric	Hopewell Electricity	44.75
8652	Jenco Wireless	Firehouse ISP	49.95
8653	Calvin Gibson	Styer Grave Prep	175.00
8654	Columbia Gas	Gas for Twp Bldg	138.47
8655	Ohio Edison	Electricity	346.36
8656	Phoenix Safety	Turn out gear	4,696.00
8657	Internal Revenue	Penalties	44.90
8658	Internal Revenue	Balance of 2016	104.51
Total			10,510.67

Fiscal Officer further certified that funds were available to cover all warrants presented.

Cunningham moved that the meeting be adjourned. Lowe seconded the motion. Robinson called for a vote and all three trustees voted yes. Meeting was adjourned.

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Fiscal Officer

Minutes of Leesburg Township Regular Meeting
Monday, June 5, 2017

The Trustees of Leesburg Township met in regular session at the Leesburg Township Facility at 7:30 PM.

Members present were Trustees, Gary Cunningham, Bill Lowe, and Chairman Jeff Robinson and Fiscal Officer Steve Jolliff.

Others in attendance were: Fire Chief Jim Hall, Malcolm Manville, Ben Laird, Matt Flowers, Corey Schalip, Alan Fitzpatrick, Gerald Foreman, two concerned residents and Deputy Sheriff Matt Henry.

The meeting was called to order by Chairman Jeff Robinson. Minutes of the meeting held May 1, 2017 were reviewed. Gary Cunningham moved that the minutes be approved as presented. Bill Lowe seconded that motion. Jeff Robinson called for a vote and all three voted yes.

In old business, the trustees read the approved jake brake language and instructed the fiscal officer to send it to Melissa Chase in the prosecutor's office to have a final review.

Bill Lowe had one more check from sale of non ferrous scrap, sorted out of the trash clean up day, for \$219.32. That brings the scrap total to \$578.52. Historically, scrap sales have been donated back to the fire department. The department has a piece of equipment in mind for those funds.

The south speed sign has been malfunctioning and will need a power jump to allow it to generate an error code.

Ben has notified Riffles about the June 30 deadline to remove the old mobile home being used for storage. The building at the park still needs a door and trim and a couple of bags of sackrete. The last door is expected to cost \$500.

Gerald Foreman asked for clarification on the sale of small buildings from his residential lot on SR 347. The buildings are built by another party and

he sells them on commission. Foreman was told that parking and access are not an issue but the building sales are not a permitted use. He will need to file an appeal of the zoning which will require a \$500 fee to initiate a hearing. He indicated that he intends to file an appeal.

Two concerned residents stated that there is a nuisance/maintenance issue with a residence at 24379 Sandusky Road in the township. The yard is unmowed and not mowable due to auto parts in the yard, a violation of Zoning Code 1050. The resident can't drive into his own driveway. The Zoning Inspector and some of the trustees were aware of the worsening situation and will follow up.

The Deputy Sheriff had no special purpose but the floor was opened up to any township concerns. There was some general discussion and he was asked about a car that has been incapacitated for several weeks in the line of sight at the 4 & 347 intersection. He said he could ask that the car be removed but it was probably out of the right-of-way.

Ben was commended for the condition of the township cemeteries. He then told the trustees that a hole had been dug in the Maple Dell Cemetery. It was the size that someone may have buried an urn with cremation ashes. Ben and the trustees discussed some problems becoming evident in some headstone footers. It appears that some previously installed footers were not properly installed and were insufficient.

Jim Hall and Matt Flowers discussed the need to remove autos from the township property. They have been used for fire and rescue training and have served their purpose. There was also some discussion about getting rid of the Sutphen fire engine. The firemen agreed that if it were repaired, it would not serve any purpose that is not currently being served by the newer unit.

The Department remains interested in obtaining a Cascade System that would fill air tanks to their full capacity, in-house. They will make an effort to present a lease option to the township that might be more affordable.

Page 3 Leesburg Township Minutes June 5, 2017

It was also noted that Eric Speakman had topped some trees and left debris in an area that may result in drainage problems if left in place. The zoning inspector and trustees will take steps to see that it gets cleaned up.

Trustees then signed purchase orders and warrants and reviewed reports and correspondence.

V 10-17	OPERS	Withholding	855.32
V 11-17	IRS	Withholding	310.83
V 12-17	Ohio Dep't Taxation	Withholding	90.15
V 13-17	Oh School Dist Tax	Withholding	97.11
8659	N.U. Athletic Council	Donation	500.00
8660	Ben Laird	Cemetery Maintenance	250.00
8661	Union Co Engineer	road work	115.78
8662	Steve Jolliff	office paper reimbursement	14.97
8663	Union Rural Electric	Hopewell electric	24.14
8664	Rumpke	Trash Pick up	69.43
8665	Columbia Gas	VOIDED	0
8666	Calvin Gibson	grave preparation	175.00
8667	Memorial Hospital	EMS Medical Director	500.00
8668	Office City Express	Fire dept ink cartridges	60.11
8669	Journal Tribune	Advertise annual report	28.20
8670	Plotner Hardware	Cemetery fertilizer	56.48
8671	McAuliffe's Ace	Hardware	69.28
8672	Treasurer of State	Audit Expense	1,066.00
8673	Republic Services	Trash Day Land Fill	2,982.51
8674	Ohio Edison	Electric service	336.60
8675	Ben Laird	Zoning Inspector	150.00
8676	April Laird	Cemetery Maintenance	1214.29
8677	Jim Hall	Fire Chief & Mtc work	290.00
8678	Gary Cunningham	payroll	685.60
8679	Steve Jolliff	Payroll	1,071.27
8680	William Lowe	Payroll	685.60
8681	Jeff Robinson	Payroll	650.62
8682	Malcolm Manville	Labor	450.00
8683	Auditor of State	UAN SVCs and Audit Costs	3,814.00

Page 4 Leesburg Township Minutes June 5, 2017

8684	Bureau Wkmns Comp	Insurance Payment	269.08
8685	Richwood Bank	Fire Truck Payment	19,475.66
8686	Voided Check	Void	0.00
8687	Plotner Hardware	Flag Pole Hardware	16.18
8688	Columbia Gas	Natural Gas Service	93.59
8689	Jenco Wireless	Internet Service	49.95
Total			36,517.75

Fiscal Officer further certified that funds were available to cover all warrants presented.

Cunningham moved that the meeting be adjourned. Lowe seconded the motion. Robinson called for a vote and all three trustees voted yes. Meeting was adjourned.

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Regular Meeting
Monday, July 3, 2017**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Facility at 7:30 PM.

Members present were Trustees, Gary Cunningham, Bill Lowe, and Chairman Jeff Robinson and Fiscal Officer Steve Jolliff.

Others in attendance were: Ben Laird, Deputy Sheriff Kevin Rigano, Union County Sheriff Jamie Patton, North Union School superintendent Rich Baird.

The meeting was called to order by Chairman Jeff Robinson. Minutes of the meeting held June 5, 2017 were reviewed. Bill Lowe moved that the minutes be approved as presented. Gary Cunningham seconded the motion. Jeff Robinson called for a vote and all three voted yes.

Deputy Rigano was asked to take the floor. Trustees expressed their appreciation for the assistance given by Deputy Henry in clearing an auto blocking vision at 347 & 4. There was some discussion regarding the reopening of Rt 347. Repairs are expected to take another day or so.

In old business, the Riffle trailer zoning violation continues. Their final deadline to remove the trailer was June 30, 2017. Riffles are building a chicken house or other building to replace the trailer but it has not been removed. Ben Laird has spoken with Thayne Gray at the prosecutor's office and Ben will send the enforcement to Thayne Gray. Bill Lowe moved that the township pursue this issue to full compliance. Gary Cunningham seconded the motion. Chairman Robinson called for a vote and all three trustees voted in favor.

Trustees discussed the action taken by the Zoning Commission to request amendment of the township zoning code. Bill Lowe moved that the township adopt the recommended amendments as presented by the board to become effective on August 7, 2017. (Resolution 2107-9) Gary Cunningham seconded the motion. Jeff Robinson called the question and all three trustees voted for the proposed amendments. Fiscal Officer will forward this resolution to Regional Planning Commission.

Trustees discussed the medical marijuana issue which has been making news in many other municipalities. After some discussion, the consensus is to follow the county's lead when they arrive at a position on the issue.

Ben has sent the notice of violation paperwork to Mr. Schertzer about required clean-up of lawn and driveway at his residence. As the family has recently endured some serious medical issues, the trustees asked the Zoning Inspector to send a new notice.

Ben Laird announced that there will be a Board of Zoning Appeals meeting on July 11 to act on Gerald Foreman's request for a conditional use to sell small outbuildings from his home on Rt 347.

Ben continues to work on the Wykoff mobile home and abandoned auto situation. The issue affects Jerry, Curt, and David Wykoff. It appears that David owns the real estate.

In new business, Union County Sheriff Jamie Patton and North Union Superintendent Rich Baird presented a proposal to place a school resource officer in North Union Schools. The proposal would use funds from a Direct Prevention Grant through the Ohio Attorney General, along with funds from the townships in the school district. The county will take on the costs of a car and training. The plan presented by Sheriff Patton asked for \$6,001.99 from Leesburg Township. There will be some flexibility in the payment schedule with most of the township request needed in 2018. Bill Lowe moved that the township agree to support the program at \$6,002. Gary Cunningham seconded the motion. Chairman Robinson called the question and all three trustees voted in favor.

Trustees reopened discussion of the appropriate action regarding our expiring fire levy. After considerable discussion of the options available, Bill Lowe moved that the township seek a straight renewal of the existing levy. (resolution 2017-10) Gary Cunningham seconded the motion. Jeff Robinson called for a vote and all three trustees voted for the renewal of existing levy. The Fiscal Officer was instructed to forward the resolution to Auditor Andrea Weaver for certification.

It was noted that four firefighters have achieved the 20 hours of training time that triggers the early payment of the \$200 training bonus. Those firefighters are B Reese, N McIntire, K Dotson, and J Rish. The Fiscal Officer will prepare those checks for the next meeting.

Trustees then signed purchase orders and warrants and reviewed reports and correspondence.

V 16-17	OPERS	Withholding	855.32
8690	Gary Cunningham	Payroll	685.60
8691	Steve Jolliff	Payroll	1071.27
8692	Bill Lowe	Payroll	685.60
8693	Jeff Robinson	Payroll	650.62
8694	State of Ohio	Vol Firefighters Fund	150.00
8695	Mistras Services	Ladder Inspection	123.00
8696	Fire Safety Services	Hoods etc	180.99
8697	Union Rural Electric	Hopewell electric	44.83
8698	Oh Bur Wrkrs Comp	Installment	134.00
8699	Columbia Gas	VOIDED	0
8700	April Laird	Cemetery Mtc	1,214.29
8701	Ben Laird	Zoning Inspector	150.00
8702	James Hall	Fire Chief-Maintenance	290.00
8703	Calvin Gibson	Kimler Burial	175.00
8704	Dave's Pharmacy	Restock glucose in squad	80.67
8705	Ohio Edison Co	Park & Street Lights	216.50
8706	Marysville J T	Advert Zoning	103.40
8707	Union Co Twp Offic	Voided Check wrong Amt	0
8708	Ohio Edison	Electric service firehouse	235.83
8709	McAuliffe's Ace	Supplies	132.15
Total			7,179.07

Fiscal Officer further certified that funds were available to cover all warrants presented.

Cunningham moved that the meeting be adjourned. Lowe seconded the motion. Robinson called for a vote and all three trustees voted yes. Meeting was adjourned.

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Regular Meeting
Monday, August 7, 2017**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Facility at 7:30 PM.

Members present were Trustees, Gary Cunningham, Bill Lowe, and Chairman Jeff Robinson and Fiscal Officer Steve Jolliff.

Others in attendance were : Jim Hall, Ben Laird, Assistant Prosecutor Thayne Gray, Alan Fitzpatrick, Gerald Foreman, Terry Stewart, Mellisa Weigant, Randall Riffle, Corey Schalip, Matt Flowers, Eagle Scout candidate-Cordell Galloway, and his advisor-Mike Galloway.

The meeting was called to order by Chairman Jeff Robinson. Minutes of the meeting held July 3, 2017 were reviewed. Bill Lowe moved that the minutes be approved as presented. Gary Cunningham seconded the motion. Jeff Robinson called for a vote and all three voted yes.

In old business: Randall Riffle was present to explain his failure to comply with the zoning citation from earlier this year. He says he is dismantling the trailer to recycle the materials. He says he can have it removed no later than September 30. The original "final" deadline was June 30. Trustees confirm that there will be no further extension and the violation will be presented to the prosecutor's office at 9/30/17.

The trustees signed the final zoning document needed to record the amended zoning regulations. Bill Lowe will file this with the county recorder this week.

Thayne Gray discussed the levy resolutions needed to place the fire levy renewal on the November ballot. Board of Elections package includes the Auditor's Certificate of Estimated Revenue, a restatement of the Trustee's Resolution of Necessity from July 3, 2017, and a Resolution to Proceed. Trustees signed the Resolution of Necessity. Bill Lowe moved that the township proceed to the November election with the levy renewal (Resolution 2017-11) Gary Cunningham seconded the motion. Chairman

Robinson called for a vote. All three voted yes. Bill will file the resolutions and the auditor-provided Certificate of Estimated Property Tax Reveue with the Board of Elections this week.

Trustees quizzed Mr. Gray about the township's options for addressing the medical marijuana grower issue. Gray advised that Union County zoning is by township and the county had no means to keep a grower/processor out of the county. The townships may prevent marijuana facilities either by zoning amendments OR by resolution of the trustees.

In new business: Eagle Scout candidate Cordell Galloway, from Troop 255, informed the trustees that he would like to work up a proposal to make landscape improvements to the Hopewell Cemetery for his Eagle Scout project. The plan would include a new flag pole, signage and landscape work. The final proposal needs to be approved by the Eagle Scout Advisory Board. Bill Lowe advised that the township will provide a new flag pole and some materials. He will get back to the township when the proposal is approved.

Gerald Foreman's conditional use permit was approved by the BZA in July. He was presented with the approved resolution and he had questions about sign location. He wanted to place his sign on a separate lot that he owns rather than his deeded residential lot. Trustees advised that their interpretation is that the sign will only be permitted on Gerald Foreman's specific residential lot.

Fireman Matt Flowers introduced a sales rep from Breathable Air Systems, Pat Linn, who had been evaluating the fire department's compressor for the air tank refill system. He indicated that the existing compressor was capable of 5,000 PSI and could be made to fully fill breathable air tanks. The filter needs replaced and some seals need to be replaced, but the base compressor is adequate. The rep advised that we need a class II fill station to be NFPA compliant. That will require an investment of \$10-11,000. He advised that a maintenance plan is available but that our people can learn to maintain the unit. He also recommends that we have contents of our air bottles tested now and semiannually, thereafter.

The F.O. distributed the sheriff's activity report for July.

Melissa Weigand was present at the meeting. She advised that Rick Weigand is running for a seat on the SWCD board and requested support for Rick.

Ben Laird advised that the house in Pharisburg that needs mowing and maintenance is owned by a bank and it has provided Ben with contact information. Ben also has contacted AJ of the Pitstop. He had excuses for the fence problems but nothing material. Ben will follow up. Ben reported that Brad Bodenmiller has placed a zoning map on the LUC web site and our revised zoning code will also be available when it has been recorded.

The fiscal officer presented two cemetery deeds for execution, one to Rex Pierce in Hopewell and one to Mark Clevenger in Maple Dell. These were executed.

Chief Jim Hall reported that there had been an open burning complaint made against the church camp on Maple Dell Road. Hall reported that there were no problems with their camp fires.

Jeff Robinson asked if the department was still concerned with obtaining a 12 lead EKG. The trustees believe this item should be given priority for the next equipment purchase and the air system upgrade is second.

Matt Flowers requested that the township consider reimbursing him and Chad Coutts for the first semester of their medical training at a cost of about \$1,700 each. Bill Lowe moved that the township reimburse for the first semester-only. Gary Cunningham seconded the motion. Lowe, Cunningham, and Robinson voted yes.

Mac Manville updated the group about the break-in at the park in July. There was damage to door mechanisms and a key was stolen out of a mower tractor. Locks have been repaired/replaced and the building is secure. Trustees discussed the idea of placing a trail camera at the park to help

identify anyone breaking in. Mac had also spoken with Larry Krebehenne who informed him that their ball season is winding down. The previously used storage trailer needs to be removed now that the building is complete.

Bill Lowe moved to replace the park light and purchase and install a trail camera at the park. Gary Cunningham seconded the motion. Jeff Robinson called for a vote and all voted in favor.

Corey Schalip was asked about the status of the fire truck grant that we applied for, earlier this year. Corey reported that we have no answer.

Trustees then signed purchase orders and warrants and reviewed reports and correspondence.

V 17-17	OPERS	Withholding	855.32
V 19-17	IRS	taxes	0.81
V 20-17	Ohio Dept of Tax	Withholding	90.15
V 21-17	School Dist Tax	Withholding	97.11
8710	Union Co Twp Official	Memberships	230.00
8711	Columbia Gas	Natural Gas	28.79
8712	Compton Overhead dr	Storage Bldg Door	500.00
8713	S S Petroleum	Fire Dep't Fuel	951.14
8714	Plotner Hardware	Supplies	52.93
8715	McAuliffes Ace	Fire Dep't Batteries	66.94
8716	Phoenix Outfitters	Fire Gloves	150.00
8717	Gary L Cunningham	Payroll	686.60
8718	Steven Jolliff	Payroll	1071.27
8719	William Lowe	Payroll	685.60
8720	Jeff Robinson	Payroll	650.82
8721	Ben Laird	Zoning Inspector	150.00
8722	April Laird	Cemetery Mtc	1214.29
8723	James Hall	Fire Chief-Maintenance	290.00
8724	Nate McIntire	Fire training bonus	200.00
8725	Jason Rish	Fire training bonus	200.00
8726	Kevin Dotson	Fire training bonus	200.00
8727	Bradley Reese	Fire training bonus	200.00

Page 5 Leesburg Township Minutes August 7, 2017

8728	Union Rural Electric	Hopewell Cemetery	44.75
8729	Jenco Wireless	Internet Service	99.90
8730	Fire Safety Services	Air Mask Tests, etc	826.00
8731	Ohio Edison	Electric	64.07
8732	Ohio Edison	Electric	455.99
8733	Bill Lowe	Lock set for park storage	102.11
8734	Columbia Gas	Gas- Fire House	29.29
8735	Auditor of State	Audit Fees	1,209.50
8736	Dotson's Garage	Mower tractor service	84.38
8737	Dave's Pharmacy	Squad Restock	2.29
8738	Void	Voided	0
8739	Richwood Gazette	Zoning Mtg Notice	43.88
TOTAL			11,533.93

Cunningham moved that the meeting be adjourned. Lowe seconded the motion. Robinson called for a vote and all three trustees voted yes. Meeting was adjourned.

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Fiscal Officer

Minutes of Leesburg Township Regular Meeting
Monday, September 5, 2017

The Trustees of Leesburg Township met in regular session at the Leesburg Township Facility at 7:30 PM.

Members present were Trustees, Gary Cunningham, Bill Lowe, Chairman Jeff Robinson and Fiscal Officer Steve Jolliff.

Others in attendance were : Jim Hall, and Ben Laird

The meeting was called to order by Chairman Jeff Robinson. Minutes of the meeting held August 7, 2017 were reviewed. Bill Lowe moved that the minutes be approved as presented. Gary Cunningham seconded the motion. Jeff Robinson called for a vote and all three voted yes.

In old business, Jeff and Bill discussed the error code on the south speed sign. They will continue to work to obtain a readable error code and make repairs.

Trustees discussed a tree that is falling down on a Pharisburg property. Ben has been able to make contact with the bank that owns the property and he will call them again.

There are a few days left on the trailer removal citation on the Riffle property. Trustees and/or zoning inspector will check before the 10/2/17 meeting.

There is still a problem with the ball park light and we will work to make repairs

The FO distributed copies of the exact language that the board of elections will place on the tax levy renewal ballot.

Trustees and the zoning inspector discussed the township pond permit process and that the soil conservation service does not seem to be involved in ponds at this time.

Jeff purchased a trail camera for security use in the ball park storage building. He will have a bill for reimbursement and is testing it now.

Bill filed the levy materials with the Board of Elections and filed the revised zoning regulations book with the county recorder. Recording cost was \$50 to be reimbursed to Bill. Steve will send a recorded copy to Brad Bodenmiller at LUC. Brad will make copies for zoning committee members, trustees, and the inspector. The full text is now available to the public through the LUC Regional Planning web site.

Bill also advised that the 2018 budget will need to provide additional funds for tree maintenance and removal expenses.

There was also some discussion of the proposed division of the Lowell Fitzpatrick farm, creating multiple potential building sites. It does not appear that any lots will be nonconforming due to frontage and depth zoning requirements.

Jim Hall reported that the fire department had covered three events at the Richwood Fair. Air conditioning in the emergency squad has been repaired with help from fireman Nate McIntire.

Trustees confirmed that Chief Hall is eligible for the training bonus that was offered to firefighters. This has been paid.

Fiscal Officer reported that there had been problems moving records from the old UAN computer to the new one and that transfer was not complete.

Fiscal Officer also asked the trustees whether they wanted a post audit meeting with the state audit manager. The auditor has circulated preliminary audit information and has requested township approval before finalizing the audit. The trustees did want to hold a wrap up meeting and signed a request. Steve will send the request to Bethany Wilson with the Auditor of State and will schedule a meeting.

The fiscal officer circulated items for trustee approval and signatures, which included receipts, expense items, purchase orders, reports and warrants.

V 24-17	OPERS	Withholding	855.32
8740	Gary Cunningham	Payroll	685.60
8741	Steve Jolliff	Payroll	1071.27
8742	William Lowe	Payroll	685.60
8743	Jeff Robinson	Payroll	650.62
8744	Voided		
8745	Ben Laird	Zoning Inspector	150.00
8746	April Laird	Cemetery Maintenance	1214.29
8747	Jim Hall	Fire Chief/ Maintenance	290.00
8748	Caalvin Gibson	Clevenger Grave work	175.00
8749	Fire Safety Services	Supplies	66.36
8750	Tammy Kleiber	Stenographer for BZA Mtg	55.00
8751	Breathing Air System	Compressor maintenance	315.87
8752	Howell Rescue Sys	Repair Equipment	180.00
8753	Rumpke	Trash Service	69.10
8754	Ohio Edison	Electric Service	87.54
8755	Union Rural Electric	Hopewell Electricity	44.75
8756	Jenco Wireless	Internet Service	49.95
8757	Auditor of State	UAN and Audit Services	903.00
8758	Columbia Gas	Gas Service	28.78
8759	Matt Flowers	Med Training Reimbursement	1793.07
8760	Plotner Hardware	Light	79.49
8761	Ohio Bureau Emp Svs	Insurance Premium	135.08
	Total		5637.28

Cunningham moved that the meeting be adjourned. Lowe seconded the motion. Robinson called for a vote and all three trustees voted yes. Meeting was adjourned.

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Fiscal Officer

Minutes of Leesburg Township Regular Meeting
Monday, October 2, 2017

The Trustees of Leesburg Township met in regular session at the Leesburg Township Facility at 7:30 PM.

Members present were Trustees: Bill Lowe, Gary Cunningham, Chairman Jeff Robinson and Fiscal Officer Steve Jolliff.

Others in attendance were : Jim Hall, Ben Laird, Malcolm Manville, Sheriff's Department Deputy Regano, Corey Schalip, and Alan Fitzpatrick.

Trustees reviewed minutes of the September 5 meeting. Gary Cunningham moved that the minutes be approved as presented. Bill Lowe seconded the motion. Chairman Robinson called for a vote and all three voted yes.

In old business: The property in Pharisburg, that has been a maintenance nuisance, has been mowed again but still has an impending tree problem.

The south speed light is working again. Bill bought a new battery and a speed sensing relay and installed those. He has presented bills for the parts.

The Randall Riffle trailer situation was discussed. At the least, it has been dismantled for parts and parts incorporated into another building. It appears that the issue has been resolved.

Deputy Rigano discussed the recent vandalism at the park. He has identified the young offenders. One of them took responsibility for the damage and was reported to juvenile authorities.

There were some discussions on the old storage trailers at the ball fields still need to be removed. Jack Kirby will cut them up for removal. The fire department may want to practice on them with some of the rescue equipment and recycle the metals for the LM firefighters association.

Deputy Rigano then discussed the prevalence of recent trailer thefts in the county, especially when stored in poorly lighted areas. He encouraged residents to keep watch on trailers in the county.

Deputy Rigano was asked about other law enforcement problems in the county. He told the meeting attendees that meth-amphetamine was becoming the biggest drug problem, filling any void created by reductions in the opioid problems.

Fire Chief Jim Hall spoke about the traffic at the Route 4 and 347 intersection. He referenced problems with law enforcement and emergency services vehicles to cross route 4 even with lights and sirens.

In new business; Bill started a discussion about whether the township should add a fee for cemetery lot transfers. Setting a fee will be considered at year end for 2018.

The discussion was prompted by a request from Susan Strayer to transfer her lot 48 of section 5 in Hopewell Cemetery to Julie Svekric. Bill then moved that the trustees approve that lot transfer. Gary seconded the motion. The chairman called for a vote and all three voted in favor. The FO will change ownership on the cemetery records.

Ben and Bill discussed trees and brushy fence rows at Maple Dell Cemetery. A dead ash tree needs taken care of. Trustees will take a look at the situation. The problems will require hiring a third party to do this work to protect head stones. Del Mar Tree Service may be asked to meet at the site and make suggestions or prepare a bid.

Mac reported that Larry Krebehenne has been assisting with mowing at the park. It appears that the use of the fields for a North Union traveling baseball team in 2018 has been agreed to by all parties that may be involved. There is a supply of dirt available on site to level out the trailer removal and other spots.

Chief Hall reported that early September had busy for the department. The dry weather presents a greater risk for field fires and combine fires. He talked about how the newer combines, which contain more plastic parts are harder to extinguish if they catch fire and damage is less repairable.

Trustees returned to the Route 4-347 intersection situation. Consensus was that a letter requesting a traffic study be sent to ODOT. The FO will send a letter to Ken Green at ODOT with copies to the Fire Chief and the Highway Patrol Commander.

The FO reported that our audit wrap-up meeting was held on September 21 and results were favorable. There are some suggestions for future actions that will be followed up. Bill asked the auditor for the conditions required for a lower scale audit. This was sent to the FO and that e-mail will be forwarded to the trustees.

The FO also advised that the required public notifications and newspaper will advertise the legal notice so that we can post signs and enforcement can begin at month end.

The payoff of the bank loan on the township building is being paid this week. The FO will obtain payoff documents to be announced at the Fire Department Hog Roast on October 21. He also noted that the bank will be making a change in how they collateralize the bank account balances above FDIC insurance levels.

It was also noted that the county health department has determined that the township septic system should be excluded from their annual fee. The 2017 \$30 fee was returned.

Bill has obtained some general quotes for the township storage building that has been under discussion. Trustees will review specific needs and building specs and costs will be reviewed for the building, concrete and additional paving needed for proper building access.

The fiscal officer circulated items for trustee approval and signatures, which included receipts, expense items, purchase orders, reports and warrants.

Receipt	Source	Item	Amount
46-17	UC Health Dep't	Refund Septic Fee	30.00
47-17	Un Co Auditor	Monthly Distribution	9115.83
48-17	Un Co Auditor	Mobile Home tax	7.05
49-17	State of Ohio	Tax Rollback	9662.00
50-17	Richwood Bank	August Interest	187.85
51-17	Richwood Bank	September Interest	191.61
	Total		19194.34

E-paymt	OPERS	Withholding	
8762	Gary Cunningham	Payroll	685.60
8763	Steve Jolliff	Payroll	1071.27
8764	William Lowe	Payroll	685.60
8765	Jeff Robinson	Payroll	650.62
8766	Voided		
8767	Voided		
8768	Voided		
8769	Jim Hall	Fire Chief/ Maintenance	290.00
8770	Ben Laird	Zoning Inspector	150.00
8771	April Laird	Cemetery Maintenance	1214.29
8772	Un Co Engineer	Road Work	1651.91
8773	William Lowe	Speed sign parts	192.34
8774	Steve Jolliff	FO Seminar & Postage	106.65
8775	Richwood Bank	Pay Off building loan	1154.89
8776	McAuliffe's Ace	Supplies	54.16

Page 5 Leesburg Township Minutes October 2, 2017

8777	Ohio Edison	Electric-Firehouse	346.75	
8778	Ohio Edison	Electric-Park	65.02	
8779	Ohio Edison	Electric-Street Lights	61.96	
8780	Care Works Comp	Wkman's Comp Management	338.00	
8781	William Lowe	Reimb Zoning Filing	50.00	
8782	Auditor of State	UAN and Audit Fees	471.50	
	Total Disbursed		6,147.47	5675.97
	Net Increase		13,046.87	

Lowe moved that the meeting be adjourned. Cunningham seconded the motion. Robinson called for a vote and all three trustees voted yes. Meeting was adjourned.

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Regular Meeting
Monday, November 6, 2017**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Facility at 7:30 PM.

Members present were Trustees: Bill Lowe, Gary Cunningham, Chairman Jeff Robinson and Fiscal Officer Steve Jolliff.

Others in attendance were : Jim Hall, Ben Laird, Malcolm Manville, Sheriff's Department Deputy Kent, and Alan Fitzpatrick.

Trustees reviewed minutes of the October 2, 2017 meeting. Bill Lowe moved that the minutes be approved as presented. Gary Cunningham seconded the motion. Chairman Robinson called for a vote and all three voted yes.

Deputy Kent addressed the meeting, asking if the township had issues to bring to the Sheriff's attention. There was general discussion of the problem of speeders in the village of Magnetic Springs. The deputy was informed that the township has fully approved the township engine brake regulation and that it can be enforced. There was also some discussion of youth operating 4-wheel utility vehicles on the property of others.

In old business, the fiscal officer gave written notice to trustees that the public notices have been posted and published to meet notice requirements and the noise abatement/engine braking law may now be enforced. Notice is attached to these minutes. Signs will be ordered by the trustees and will be placed on all four approaches to the route 4 and 347 intersection.

Trustees noted that tree maintenance is needed on Hopewell and on Pine Lane. Bill has obtained bids for individual projects totaling \$1,850 for Hopewell and \$1,915 for Pine Lane. Delmar has indicated that work can begin 4-6 weeks after we notify them of our approval. Hopewell work will require access to the neighboring landowner's property and his approval will be required.

Kirby salvage operation is working on removing the storage truck boxes at the ball park.

The ball park users are making some improvements to the dugouts and are reseeding grass areas for the 2018 season.

Trustees noted, for the minutes, that the Firehouse/Township building has been paid off and a presentation was made at the Fire Departments hog roast held in October. The event was reported in the Richwood Gazette and may also run in the Journal-Tribune. Steve Jolliff provided pictures and Bill Lowe provided historical information to the paper.

Bill has some preliminary costs for the structural part of the proposed highway equipment storage building being considered for 2018 construction. The shell is estimated to require \$8,500 for labor and \$24,190 for materials, subject to revisions. Concrete and paving costs will be added to the total project.

Fiscal officer noted that Brad Bodenmiller of LUC used LUC printing equipment to make some large maps updating Township Zoning. The township will pay for the large maps but LUC provided 20 copies of the revised zoning regulation books to the township, free of charge. That saved the township between \$200 and \$300. Trustees asked to FO to relay our thanks to Brad.

The fire department plans to use money from the scrap sold after the township's clean-up day and the hog roast to purchase CPR training dummies. The fiscal officer is holding the metal recycling funds and will pay those funds to the department at the next meeting.

Our grant application for the AFG grant has been declined for 2017. The company that put the 2017 grant application together will create a 2018 grant application for no additional charge. The FO provided financial data to Corey Schalip for the application.

Jin Hall reported that the department made 23 runs between 10/2 and 11/6/2017. The Pierce truck needed brake work and that has been done except for a proportioning valve that was ordered and will be in, in a day or two.

The two batteries in the Ford 800 truck exploded and had to be replaced. That work is completed except for returning the old batteries for core reimbursement. Hall noted that the fire department is functioning well.

The park storage building project has been completed except for some dirt leveling that can be finished in the spring.

The fiscal officer noted that the elected township officials are eligible for 5% pay rate increases and those will be updated in January of 2018.

The fiscal officer circulated items for trustee approval and signatures, which included receipts, expense items, purchase orders, reports and warrants.

Receipt	Source	Item	Amount
53-17	Richwood Bank	Interest	210.75
54-17	Un Co Auditor	Monthly Distribution	8,989.67
total		Total Received	9,200.42

V 24-17	OPERS	Withholding	855.32
V29-17	Ohio Dep't Taxation	Withholding	90.15
V30-17	IRS	Withholding	0.81
V31-17	IRS	Withholding	310.02
V32-17	Ohio School District	Withholding	97.11
8783	Gary Cunningham	Payroll	685.60
8784	Voided		
8785	Steven Jolliff	Payroll	1,071.27
8786	William Lowe	Payroll	685.60
8787	Jeff Robinson	Payroll	650.62
8788	-8791	Checks voided	
8792	James Hall	Pay	490.00
8793	Ben Laird	Pay	150.00
8794	Malcolm Manville	Pay	696.00
8795	Voided		0
8796	April Laird	Cemetery Contract	1,214.26

8797	Marysville J-T	Engine Brake Advertising	451.20
8798	Columbia Gas	Natural Gas	63.11
8799	Union Rural Electric	Cemetery Electric	46.69
8800	McAuliffe's ACE	Maintenance	54.54
8801	Dotson's Garage	Truck Repair	362.23
8802	Plotner Hardware	Maintenance	91.69
8803	Jenco Wireless	Internet - two months	99.90
8804	Ohio Edison	Street Lights	60.39
8805	Ohio Edison	Park Electricity	65.16
8806	LUC planning	Map Printing	30.00
8807	Ohio BWC	Workmans Comp	134.54
Total		Total Disbursed	8,456.21
		Net Increase	744.21

Cunningham moved that the meeting be adjourned. Lowe seconded the motion. Robinson called for a vote and all three trustees voted yes. Meeting was adjourned.

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Fiscal Officer

Minutes of Leesburg Township Regular Meeting
Monday, December 4, 2017

The Trustees of Leesburg Township met in regular session at the Leesburg Township Facility at 7:30 PM.

Members present were Trustees: Chairman Jeff Robinson, Gary Cunningham, Bill Lowe and Fiscal Officer Steve Jolliff.

Others in attendance were : Jim Hall, Malcolm Manville, Deputy Sheriff Kent, Alan Fitzpatrick, Corey Schalip, Alan Fitzpatrick, Kevin Dotson, Julie Painter, Logan Painter, and Mike Galloway.

Trustees reviewed minutes of the November 6, 2017 meeting. Gary Cunningham moved that the minutes be approved as presented. Bill Lowe seconded the motion. Chairman Jeff Robinson called for a vote and all three voted yes.

In Old Business: It was reported that the engine braking signs were ordered and are ready to pick up. The county engineer's office advised that DOT approval be sought before installing the signs. Bill will try to get cooperation from the Marysville Office before the signs go up.

Evan McCormick was contacted about access to do some tree work on Hopewell. Jeff will offer to split costs for one cherry tree. Evan will be offered the firewood from another tree.

The floor was offered to Deputy Kent. He had no specific agenda but discussed how the Taylor Township PSO increases traffic through Leesburg Township. Ben discussed the speed of traffic through Magnetic Springs. The deputy discussed that Magnetic Springs regularly receives extra sheriff visibility. Earlier sundown seems to help reduce general nuisance activities there.

Bill Galloway introduced Boy Scout Logan Painter and his mother Julie. Logan is looking for an Eagle Scout project. Work at the township facility is a possibility, improving signage and identification. Logan Painter and Jim Hall will work to coordinate a project proposal.

Galloway told the trustees that Scout Cordell Galloway is getting the last signature needed to start his Eagle project at Hopewell Cemetery. Should additional scouts ask for projects, perhaps that could be signage improvements at Maple Dell Cemetery.

In new business; Corey presented the list of training session and fire/emergency runs for the past 12 months. The list will be used for fire department compensation for 2017.

Chief Jim Hall discussed the recent fire in Magnetic Springs and other recent runs in the township. He mentioned how well the Magnetic fire fighting had been set up by Northern Union County.

Mac Manville informed the meeting that the mowing equipment for the park has been moved to the firehouse for winter storage.

Mike Schnell, the engineer for the local radio station, himself a fireman, addressed the group on a number of topics. Mike occasionally stays at the LTFD, overnight, when he does not commute back to his home in Wadsworth. Mike is a fire lieutenant at Union Township FD in Union County and was affiliated with the Wadsworth FD for many years. He participated in discussions about improving fire fighter recruiting and use of an Explorer Group. Mike and Jim Hall also talked about the program for shopping with firefighters and police event to be held next week.

There was also some discussion about finding personnel with the appropriate personal profile to reinforce the department, especially for the emergency squad. Jim was advised to present any ideas for ways the trustees can help to improve the recruiting effort.

Hall also advised that there are plugged gutters or downspouts at the fire house. He would like to have Dave Risner look at the gutters and downspouts. There was consensus that Jim should contact Risner.

The results of the November election were briefly discussed. Jeff and Bill were reelected to the trustee positions. The Fire Levy also passed easily.

Jeff asked the trustees' opinion about placing a block ad in the Journal-Tribune or the Richwood Gazette, thanking the voters for the levy support. Mike Schnell offered to record a PSA for the radio station, as well. He and Jim Hall will work that out.

The fiscal officer reminded trustees that the Union County Township Officials Association will have their quarterly meeting on Thursday the 7th.

The fiscal officer circulated items for trustee approval and signatures, which included receipts, expense items, purchase orders, reports and warrants.

	Revenue		
55-2017	Union County Auditor	Monthly Distribution	9,081.79
56-2017	Jeff Robinson	Zoning Permit	50.00
57-2017	Aqua Ohio	Zoning Permit	75.00
58-2017	NCO Solid Waste District	Reimburse Clean-Up day expense	1,103.53
59-2017	Richwood Bank	Interest	198.74
	Total Revenue		10,509.06

	Expenditures		
34-17	OPERS	Electronic Payment-October	855.32
8808	Gary Cunningham	Payroll	685.60
8809	Steve Jolliff	Payroll	1,071.27
8810	Bill Lowe	Payroll	685.60
8811	Jeff Robinson	Payroll	650.62
8812	Leesburg Twp FD	Donations and Scrap Sales	734.52
8813	James Hall	Compensation	290.00
8814	Ben Laird	Zoning Inspector	150.00
8815	Auditor of State	UAN Fees	384.00
8816	Dotson's Garage	Service Fire Trucks	1217.73
8817	Rumpke	Trash Pick Up	72.65
8818	Parrott Implement	Mower Blades	59.10
8819	Bur Workmans Comp	Premium	135.24
8820	Ohio Edison	Electricity - Street Lights	60.69

Page 4 Leesburg Township Minutes December 4, 2017

8821	Ohio Edison	Electricity	67.04
8822	Columbia Gas	Natural Gas	137.35
8823	Plotner Hardware	Janitorial Supplies	61.83
8824	Richwood Auto&Farm	Truck Repair Parts	113.06
	Total Expense		7,431.62
	Net Increase		3,077.44

Bill Lowe moved that the meeting be adjourned. Gary Cunningham seconded the motion. Chairman Jeff Robinson called for a vote and all three trustees voted yes. Meeting was adjourned.

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Fiscal Officer

**Minutes of Leesburg Township Regular Meeting
Monday, December 18, 2017**

The Trustees of Leesburg Township met in regular session at the Leesburg Township Facility at 7:30 PM.

Members present were: Bill Lowe, Jeff Robinson, Gary Cunningham and Fiscal Officer Steve Jolliff.

Others in attendance were: Fire Chief, Jim Hall, Assistant Chief, Malcolm Manville, and Assistant Chief Kevin Dotson.

The meeting was called to order by Chairman Jeff Robinson. Minutes of the meeting held December 18, 2017 were reviewed. Gary moved that the minutes be approved with two small changes. Bill seconded the motion. Jeff called for a vote and all three voted yes. (FO made the changes)

In old business, the trustees briefly discussed placement of the Engine Brake signs. It was the consensus that sign placement be coordinated with local ODOT.

As follow up to the tree work project, Jeff had phone discussion with neighboring landowner Evan McCormick but they did not have an opportunity to view the specific trees in light of day. Bill Lowe moved that the township proceed with the needed work through Delmar Tree Service on Pine Lane and Hopewell. Gary Cunningham seconded the motion. Chairman Robinson called for a vote and all voted yes.

In new business, Bill has obtained a quote from Parrott Implement to trade the older JD X730 and mower deck for a new model under the state's government pricing. The net cost, after trade ins, will be \$1,300. Parrott's will remove our deluxe seat from the trade-in and install it on the new mower. Bill moved that the township accept the mower trade proposal. Gary seconded that motion. Jeff called for a vote and all three trustees voted in favor.

Jim Hall circulated an e-mail from ODOT, asking his opinions about the Route 4-347 intersection. Jim reasserted his safety concerns for emergency vehicles, including visibility issues and Honda traffic congestion. Trustees discussed specific properties affecting visibility and are interested in the possibility that the state could trim trees on the Lewis (Tuffco) property. Trustees further proposed that an opportunity be sought to meet with ODOT at the Pitstop, or another location, to continue the discussion.

All emergency vehicles have been serviced, with some minor repairs, and are ready to go. Fire extinguishers have been winterized.

The Fiscal Officer distributed the UCSO activity report. He distributed worksheets showing payments to fire personnel and to zoning officials for 2017. Trustees asked the FO to send a special notice of appreciation to Ken Bonnell, who has served on the Zoning Board for many years. Ken has resigned his position at the end of 2017.

Bill Lowe moved that Rusty Lowe be appointed to the Zoning Board. Gary Cunningham seconded the motion and all voted in favor. Jeff will speak with Jim Gray about taking the Alternate position on the Zoning Board. Other possible candidates are Peggy Hall or Dan Hall.

The FO followed up on the idea that salaries may increase to the 2017 at the first of 2018. Gary Cunningham moved that the trustees adopt the revised pay schedule. Bill seconded the motion. Jeff called for a vote and all voted in favor.

Fiscal Officer informed the trustees that he was elected vice chairman of the county township officials association for 2018. FO reviewed the list of W-9 forms and the most recent dates. He then circulated new W-4 forms for the trustees and FO to complete and sign. He then informed the trustees that he would like to pay the utility bills by ACH, going forward. The utilities include Ohio Edison, Union Rural Electric, Columbia Gas, Rumpke, Century Link, Jenco Wireless. Previously, ach has been used to pay government entities

including OPERS, and state and federal tax authorities. BWC will also be paid electronically in 2018. Bill moved that the township approve these electronic payments. Gary seconded the motion. Jeff called for a vote and all three voted in favor.

The fiscal officer circulated items for trustee approval and signatures, which included receipts, expense items, purchase orders, reports and warrants.

	Revenue		
60-2017	Union County Auditor	Monthly Distribution	8,786.48
61-2017	Union County Auditor	Prop tax Homestead	14.79
Total	Revenue		8,801.27

	Expenditures		
35-17	OPERS	Electronic Payment-November	855.32
8829	Jenco wireless	Internet	49.95
8830	Medical Repair Inc	Repair EMS equipment	335.46
8831	Office City	Printer cartridges	32.30
8832	Malcolm Manville	Labor	168.00
8833	James Hall	Reimburse for supplies	53.98
8834	Comp Management	Renewal	105.00
8835	Union Rural	Hopewell Electric	44.75
8836	Dotson's Garage	Service Tractor & Pierce Eng	1041.14
8837	Jeremy Taylor	Zoning Mtgs	60.00
8838	Duane Stinemetz	Zoninng Mtgs	40.00
8839	Tom Baldwin	Zoning Mtgs	60.00
8840	Nigel Pence	Zoning Mtgs	60.00
8841	Merle Robinson	Zoning Mtgs	20.00
8842	Ken Bonnell	Zoning Mtgs	40.00
8843	Matt Furer	Zoning Mtgs	60.00
8844	Mellisa Weigand	Zoning Appeals	20.00
8845	Sam Foos	Zoning Appeals	20.00
8846	Damon Crabtree	Zoning Appeals	20.00
8847	Steve Robinson	Zoning Appeals	20.00

Page 4 Leesburg Township Minutes December 18, 2017

8848	Joe Pence	Zoning Appeals	20.00
8849	Jean Smith	Zoning Meeting Secretary	400.00
8850	Jean Smith	Postage - Zoning	71.36
8851	James Hall	Fire Services	1590.00
8852	Malcolm Manville	Fire Services	710.00
8853	Kevin Dotson	Fire Services	780.00
8854	Corey Schalip	Fire Services	1270.00
8855	Riley Hall	Fire Services	1350.00
8856	Matt Flowers	Fire Services	1380.00
8857	Chad Coutts	Fire Services	580.00
8858	Jason Rish	Fire Services	500.00
8859	Nate McIntire	Fire Services	1100.00
8860	Bradley Reese	Fire Services	730.00
8861	Spencer Roush	Fire Services	270.00
8862	Mike Carl	Fire Services	180.00
8863	Allison Marstiller	Fire Services	20.00
8864	Collin Dotson	Fire Services	70.00
8865	Skyler Foos	Fire Services	70.00
8866	Dan Karcher	Fire Services	80.00
8867	Jesse Duncan	Fire Services	20.00
8868	VOID		
8869	Clark State CC	Coutts Training	1697.07
8870	Ohio Edison	Lights	60.69
8825	BUR Wkmns Comp	Premium	147.69
8826	McAuliffe's Ace	Misc Supplies	139.95
8827	Ohio Edison	Firehouse Electric	174.72
8828	Ohio Edison	Park Electric	67.71
	TOTAL Expenses		16,585.09
	Net Expenditure		-7,783.82

Bill Lowe moved that the meeting be adjourned. Gary Cunningham seconded the motion. Chairman Jeff Robinson called for a vote and all three trustees voted yes. Meeting was adjourned.

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Fiscal Officer