



Minutes of Leesburg Township Special Meeting Monday, April 21, 2025

The Trustees of Leesburg Township met in a regular session.
Members present: Chairman Kevin Dotson, Jeff Robinson, Bill Lowe
Others in attendance: Mellisa Weigand

Kevin called the meeting to order at 6:00 p.m.

New Business

The meeting is called to discuss and award the winning bid for the storage building project. The Trustees reviewed and discussed the bids. The lowest bidder, Stillwater Metal, won the bid. All of their references were checked and they met all the criteria. There was an option to add an overhead door for \$575. Trustees want to add that option. Jeff made a motion to accept Stillwater Metals bid plus the overhead door for a total of \$138,041.06, seconded by Bill. Motion passed unanimously.

Bill made a motion to make additions to the Stillwater contract to add an interior package for an additional \$30,748.48. Kevin seconded the motion. Motion passed.

Bill made a motion to put basic electricity in the storage building, seconded by Jeff, motion passed.

Jeff made a motion, seconded by Bill, to adjourn the board meeting. Motion passed.
Meeting adjourned.

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Trustee

Leesburg Township Fiscal Officer



Minutes of Leesburg Township Regular Meeting Monday, April 7, 2025

The Trustees of Leesburg Township met in a regular session.

Members present: Chairman Kevin Dotson, Jeff Robinson

Others in attendance: Mellisa Weigand, Nigel Pence, Chad Wilson, Fire Chief Hawkins, Asst. Chief Cook, Deputy Weaver, Ben Laird, Gypsey Stultz, Todd Sheaffer (Walters Buildings)

Kevin called the meeting to order at 7:00 p.m.

Minutes were reviewed from the previous meeting. Motion to accept the minutes from March 3, 2025 made by Jeff. Kevin seconded the motion, motion passed unanimously. Minutes were reviewed from the special meeting on March 17. Motion to accept the minutes from March 17, 2025 made by Jeff. Kevin seconded the motion, motion passed unanimously.

Old Business

Bids for the storage barn project at the firehouse were due by start of meeting tonight. There were four bids to open: Walters Buildings \$154,215.00, Blue Streak Project Management \$310,000.00, Stillwater Metal \$137,466.06, Master Construction Solutions \$181,330.00. The Trustees will review the bids for completeness. The awarded bid will be announced at a special meeting on April 21, 2025 at the Leesburg Twp Fire House at 6 p.m. Mellisa will send Chad verbiage to put on the Township's website advertising this information.

Kevin made a motion to have Fisher Ag start work on the ballfield parking lot whenever they are ready. Jeff seconded the motion. Motion passed.

The final contract is ready to sign for Park Enterprise Construction. Jeff moves to sign the contract, seconded by Kevin.



New Business

Chief Hawkins informed the Trustees of the NWFD happenings over the last month. Asst. Chief Cook explained to the Trustees the changes planned for the inside of the firehouse. Surveillance cameras were also discussed. The fire department will be installing a new security system and the Township will also add cameras for their area.

Gypsey was at the meeting to express her dissatisfaction of the prices the Township has in place for an inurnment open/close fee at the cemeteries.

Nigel informed the Trustees that Shelly & Sands won the bid to repair the bridge in Magnetic Springs. Jared Converse of the Berry Farm has applied for an agritourism conditional use permit for his new barn. There will be a BZA meeting scheduled for this permit.

Chad met with the Union County Health Department regarding the Mercantile Store he wants to open. There will need to be restrooms on the premises so he will wait to open the store until the new sewer lines are ran through Magnetic Springs this year. In the meantime, he will open a fruit and vegetable stand.

Jeff made a motion to purchase a bag of grass seed for the cemeteries. Kevin seconded the motion. Motion passed.

There were two cemetery deeds for the Trustees to sign this month. The new Union County Engineers equipment rates came out in a resolution for the Trustees to sign. Mellisa informed the Trustees of a land bank demo program in the county.

The F.O. circulated warrants, purchase orders, vouchers, automatic payments and receipts for trustee approval.

Jeff made a motion, seconded by Kevin, to adjourn the board meeting. Motion passed. Meeting adjourned.





Leesburg Township Trustee



Leesburg Township Trustee



Leesburg Township Trustee



Leesburg Township Fiscal Officer