



Minutes of Leesburg Township Regular Meeting Monday, January 5, 2026

The Trustees of Leesburg Township met in a regular session.

Members present: Chairman Bill Lowe, Vice-Chairman Jeff Robinson, Kevin Dotson

Others in attendance: Mellisa Weigand, Nigel Pence, Kathleen Dotson, Chad Wilson, Mike Liston, Asst. Fire Chief John Cook, Deputy Lowery

Kevin called the meeting to order at 7:00 p.m.

Minutes were reviewed from the previous meetings. Motion to accept the minutes from December 1st and December 15th made by Bill. Jeff seconded the motion, motion passed unanimously.

Officer Selection: Jeff nominated Bill as chairman, seconded by Kevin. Bill nominated Jeff for Vice-Chairman, seconded by Kevin. Motions pass.

Old Business

Evan Jamison inquired about the old freezer at the ballfield concession building. He would like to have it. Jeff discussed this with the Trustees, they agreed to let Evan have it as long as it does not create a mess when being removed. Jeff made the motion to allow Evan to remove and have the freezer, seconded by Bill. Motion passed.

Kevin asked Tamisha about the next UC Health Dept's grant date. He would like to send in a request for grant money for mulch at the playground. April 1, 2026 is the next grant deadline.

Assistant Chief Cook reported the overhead doors in the firehouse bay are fixed. Compton Overhead fixed the doors. Cook also purchased new locks for the doors on the new township building. Jeff made a motion, seconded by Kevin, to pay up to \$325 for the locks. Motion passed. The fire district purchased a new medic and received a grant for a COT.

Bill mentioned clean-up day date needs changed. The construction on the new firehouse should begin first of April.



New Business

Nigel mailed the letters to Mr. Schertzer's house after the December meeting. The letters were picked up at the post office on December 23rd. Bill asked Jeff to call Mr. Schertzer to remind him of the upcoming meeting he should attend. Nigel wrote one permit last month.

Kathleen tried to sign up the Township for the bench project from Trex. The original program is no longer available. The new program enters participants in a drawing for a gift card. She will check back when the new program rolls out.

Chad informed that the renewal payment is due for the township's website. He presented the Trustees different options for renewal as far as time frame and cost. Kevin made a motion, seconded by Jeff, to renew the website subscription for two years for \$150. Chad also shared sewer construction maps with timelines for residents' information.

The Trustees opened the two mowing bids that were submitted. First one was from Krebehenne Landscaping for \$11,000 the second was Mike Liston (B&T Farm and Gardens for \$9999.50. The Trustees discussed the options and voted. Bill made a motion to accept the bid from Mike Liston for the 2026 mowing season, seconded by Kevin. Motion passed.

Mellisa presented the Trustees with the budget for 2026. Kevin made a motion, seconded by Jeff to accept the budget as presented for 2026. Motion passed. The Trustees also approved a raise for Nigel. Bill made a motion seconded by Jeff to raise Nigel's pay to \$7200/year. All were in favor, motion passed. Jeff made a motion, seconded by Kevin, to increase Calvin Gibson's pay to \$300/year for burial services. All were in favor, motion passed.

The F.O. circulated warrants, purchase orders, vouchers, automatic payments and receipts for trustee approval.



Jeff made a motion, seconded by Kevin, to adjourn the board meeting. Motion passed.
Meeting adjourned.

William R. Jan
Leesburg Township Trustee

Jeff Robinson
Leesburg Township Trustee

[Signature]
Leesburg Township Trustee

Melissa Weiland
Leesburg Township Fiscal Officer